

TERMS OF REFERENCE FOR THE RECREATION GROUND SUB-COMMITTEE

These rules are supplemental to, and do not in any way override, the Parish Council's Standing Orders &/or Financial Regulations.

1. Membership of the Recreation Ground sub-committee

- a. The sub-committee shall comprise three members of the Parish Council, to be confirmed every year at the Annual Parish Council meeting.
- b. Any changes in membership of the sub-committee following the Annual Parish Council meeting shall be subject to approval at the next Parish Council meeting.
- c. The quorum of the sub-committee shall be three of its members.

2. Chairman

- a. The chairman of the sub-committee shall be determined at the Annual Parish Council meeting.

3. Conduct of Meetings

- a. All meetings of the Recreation Ground sub-committee will be convened in accordance with the Parish Council's standing orders.

4. Powers of the Recreation Ground sub-committee

The Recreation Ground sub-committee will:

- a. Ensure that all responsibilities of the 'Thurlaston Playing Field and Recreation Ground' Charity (Reg. No. 1088907) are fulfilled in accordance with the terms and conditions of the current agreement.
- b. Act on behalf of the Parish Council in respect of any issues relating to the Recreation Ground and, in particular, to:
 - Manage the equipment and facilities
 - Recommend a contribution to budget of the Parish Council for the installation, maintenance and replacement of play equipment, boundary and vegetation
 - Recommend spend against approved budget on play equipment and other assets at the Recreation Ground
 - Approve usage of the Recreation Ground when requested
- c. At the discretion of the sub-committee to raise any Recreation Ground matters with Full Council where appropriate.

5. Responsibilities and Areas of Operation of the Recreation Ground sub-committee

- a. Receive and review Recreation Ground inspection reports. Take action on the findings where spend is within the approved budget. Recommend to the Parish Council variations to the approved budget to maintain the Recreation Ground in a fit and safe condition.
- b. Appoint competent contractors to complete installation or maintenance work on play equipment and other parts of the Recreation Ground
- c. To take note of any new legislation or regulations, changes in policy or other developments affecting the management of the Recreation.
- d. Ensure that the Recreation Ground is maintained in a manner consistent with legal requirements and the Parish Council insurance policy
- e. Acts responsibly as under current Health & Safety legislation.