

TERMS OF REFERENCE FOR THE PLANNING SUB-COMMITTEE

These rules are supplemental to, and do not in any way override, the Parish Council's standing orders &/or financial regulations.

1. Membership of the Planning sub-committee

- a. The sub-committee shall comprise three members of the Parish Council, to be confirmed every year at the Annual Parish Council meeting.
- b. Any changes in membership of the sub-committee following the Annual Parish Council meeting shall be subject to approval at the next Parish Council meeting.
- c. The quorum of the sub-committee shall be two of its members.

2. Chairman

- a. The chairman of the sub-committee shall be determined at the Annual Parish Council meeting.

3. Conduct of Meetings

- a. All meetings of the Planning sub-committee will be convened in accordance with the Parish Council's standing orders.

4. Powers of the Planning sub-committee

The Planning sub-committee shall be empowered to:

- a. To act on behalf of the Parish Council in respect of any planning issues and, in particular, to:
 - Support or object to planning applications on the Parish Council's behalf as appropriate.
 - Submit comments and recommendations regarding planning applications to the District Council on the Parish Council's behalf.
- b. At the discretion of the sub-committee to raise any planning matters with Full Council where appropriate.
- c. To respond on the Parish Council's behalf to consultations regarding planning issues or issues, including the infrastructure of the village, which may have an impact on planning.

5. Responsibilities and Areas of Operation of the Planning sub-committee

- a. To consider planning applications in respect of properties and developments in Thurlaston and to:
 - Decide whether to support or object on the Parish Council's behalf.
 - Submit comments and recommendations on the Parish Council's behalf to the District Council as required.

- b. To study relevant plans, visit relevant sites and consider any comments from members of the public before deciding whether to submit comments or recommendations of support or objection.
- c. To consider consultations and correspondence regarding planning issues or issues, including the infrastructure of the village, which may have an impact on planning at local, regional or national level, and to respond on the Parish Council's behalf as appropriate.
- d. To take note of decision notices in respect of planning applications received from the District Council.
- e. To take note of any new legislation or regulations, changes in policy or other developments affecting the planning process, and any briefings received, and to participate in any relevant training.
- f. To liaise with the District and County Councils, the Fosse Village Neighbourhood Plan Development group and any other groups or organisations regarding planning issues and other issues, including the infrastructure of the village and environmental improvement schemes, which might have an impact on planning.