

TERMS OF REFERENCE FOR THE PLANNING COMMITTEE

These rules are supplemental to, and do not in any way override, the Parish Council's Standing Orders &/or Financial Regulations.

1. Membership of the Planning committee

- a. The committee shall comprise three members of the Parish Council, to be confirmed every year at the Annual Parish Council meeting. The Parish Clerk will also be a full member of the committee.
- b. Any changes in membership of the committee following the Annual Parish Council meeting shall be subject to approval at the next Parish Council meeting.
- c. The quorum of the committee shall be three of its members.

2. Chairperson

- a. The chairperson of the committee shall be determined at the Annual Parish Council meeting.

3. Conduct of Meetings

- a. All meetings of the Planning committee will be convened in accordance with the Parish Council's Standing Orders.

4. Powers of the Planning committee

The Planning committee will act as the primary contact for all planning business and will make recommendations on such business to Full Council.

5. Responsibilities and Areas of Operation of the Planning committee

- a. To consider planning applications in respect of properties and developments in Thurlaston and to:
 - I. Recommend whether to support or object on the Parish Council's behalf.
 - II. Submit comments and recommendations on the Parish Council's behalf to the District/County Council as required.
- b. To study relevant plans, visit relevant sites and consider any comments from members of the public before recommending whether to submit comments or recommendations of support or objection.
- c. To consider consultations and correspondence regarding planning issues or issues, including the infrastructure of the village, which may have an impact on planning at local, regional or national level, and to respond on the Parish Council's behalf as appropriate.
- d. To take note of decision notices in respect of planning applications received from the District Council.
- e. To take note of any new legislation or regulations, changes in policy or other developments affecting the planning process, and any briefings received, and to participate in any relevant training.
- f. To liaise with the District and County Councils, the Fosse Village Neighbourhood Plan Development group and any other groups or organisations regarding planning issues and other issues, including the infrastructure of the village and environmental improvement schemes, which might have an impact on planning.
- g. In view of the need for speedy resolution to many planning issues communication between members of the committee, Councillors and other interested parties may be by email.