TERMS OF REFERENCE FOR THE COMMUNITY EVENTS SUB-COMMITTEE

These rules are supplemental to, and do not in any way override, the Parish Council's standing orders &/or financial regulations.

1. Membership of the Community Events sub-committee

a. The sub-committee will be established for each separate Community Event.

b. The sub-committee shall comprise three members of the Parish Council, to be confirmed every year at the Annual Parish Council meeting.

c. The sub-committee shall be empowered to co-opt additional sub-committee members up to a maximum of fifteen.

d. The quorum of the sub-committee shall be three of its members.

2. Chair

a. The Chair of the sub-committee will be a Parish Councillor and shall be determined at the first meeting of the sub-committee.

3. Conduct of Meetings

a. All meetings of the Community Events sub-committee will be convened in accordance with the Parish Council's standing orders.

4. Powers of the Community Events sub-committee

The Community Events sub-committee shall be empowered to:

a. recommend, on an annual basis, the Community Events budget required within the precept for the following financial year.

b. authorise spend on behalf of the Parish Council within the agreed Community Events budget, subject to ratification of payment at a full meeting of the Parish Council.

c. respond on the Parish Council's behalf to consultations regarding Community Events.

d. raise, at the discretion of the sub-committee, any Community Events matters with Full Council where appropriate.

5. Responsibilities and Areas of Operation of the Community Events sub-committee

a. To consider Community Events for Thurlaston, Regionally and Nationally in the foreseeable future and to:
- Recommend to the Parish Council whether to support these proposed events.
- Submit comments and recommendations on the Parish Council's behalf to other bodies as required.

b. The Chair of the sub-committee will make reports to Full Council as appropriate to each Community Event.