



## **THURLASTON PARISH COUNCIL**

Clerk/Responsible Financial Officer: Elaine Foxon  
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### **Minutes of Thurlaston Parish Council Meeting Held at 7pm, Thurlaston Village Hall on 11<sup>th</sup> April 2023**

**Present:** Roni Tinsley (RT) (Chair), Trevor England (TE) (Vice Chair), Paul Holyman (PH), Philip Marshall (PM), Maggie Wright (MW), Elaine Foxon (EF) (Clerk/RFO),

**Parishioners/Visitors Present:** Two, Mr D Harrison, Ms Woodward

#### **1126-04/23 Apologies**

Councillors Esther Harrison (EH)

#### **1127-04/23 To Approve the Minutes of the Parish Council Meeting Held 7<sup>th</sup> February 2023 (Appendix A)**

**Proposed/seconded:** TE/PH **Decision:** Accepted

#### **1128-04/23 To Approve the Minutes of the Annual General Meeting of the Thurlaston recreation Ground Charity (Charity: 1088907) Held 7<sup>th</sup> February 2023**

**Proposed/seconded:** TE/PH **Decision:** Accepted

#### **1129-04/23 Request for Dispensations for Matters Where Councillors Have Disclosable Pecuniary Interests**

None

#### **1130-04/23 County Councillor and/or District Councillor Report**

CC Report – Annual report filed and accepted within Annual parish meeting

DC – Annual report filed and accepted within Annual parish meeting

#### **1131-04/23 Parishioners Time Inc. Local Concerns Reported to Members/Clerk**

David Harrison requested Members consider 'gift of land' to be used by all as a natural open space/wildflower/meadow that is currently owned by himself, located Earl Shilton Road, Thurlaston, map provided for further reference.

RT thanked Mr Harrison for his kind offer, however a written offer would be required with clarity on who would undertake the transfer of land and also the costs involved. Once received this would be tabled as a specific agenda item for Full Council to discuss.

Ms Woodward raised concerns over the increased volume of HGV vehicles through the village.

Advised photograph to be taken with the registration number and upload to the Police website, to enable follow up.

PH also advised Community Safety team at BDC could also assist.

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

Page 1 | 4

### 1132-04/23 Internet Banking

RT/PH/TE now set up for accessibility.

**Proposal:** EF to access internet banking dashboard only to review payments received/made and set up payees, with no authority for payments.

**Decision:** Accepted and Approved

**Proposal:** Accounts to be paid by BACS, where possible from May 2023 meeting, once payments have been reviewed and approved within Full Council meeting with the exclusion of monthly salary payment, which is to remain as a set payment date (4<sup>th</sup> or the nearest working day), by BACS, with payroll processed by current payroll administrators, Whitehall Accountants

**Decision:** Accepted and Approved

### 1133-04/23 Audit 2022-2023 – Review and Approval of Annual Governance Statement Section 1

Each statement reviewed and answered

**Decision:** Signed

### 1134-04/23 Accounts (to be paid appendix B, received appendix C) -

The account detail below was presented to Full Council:

#### Accounts payable

<u>Payee</u>	<u>Description</u>	Nett invoice total	VAT	Invoice total inc VAT	Cheque No:
Clerk	March Salary	£577.76	£0.00	£577.76	100456
Clerk	Expenses	£17.49	£0.00	£17.49	100464
Clerk	April Salary	£663.86	£0.00	£663.86	100457
Clerk	Expenses	£17.49	£0.00	£17.49	100464
HMRC	PAYE March	£126.40	£0.00	£126.40	100465
HMRC	PAYE April	£165.80	£0.00	£165.80	100466
Whitehall Accs	Annual charge for payroll process and support	£370.00	£74.00	£444.00	100467
<b>King Charles Coronation Event &amp; 'Big Help Out'</b>					
Create	Design and artwork A5 flyers	£93.50	£18.70	£112.20	£457.20 total
Create	Design and artwork A4 flyers	£287.50	£57.50	£345.00	100468
P Holyman	flags, lamppost signs, safety goggles	£319.14	£0.00	£319.14	100469
Thistle loos	Portable toilet hire	£170.00	£34.00	£204.00	100471
Foto Auto	photo booth balance	£245.00	£0.00	£245.00	100470
HSBC Bank charges applied 31.01.23 - 28.02.23 acc for 22-23 financial yr		£14.00		£14.00	N/A
HSBC Bank charges applied 01.03.23 - 30.03.23 acc for 22-23 financial yr		£9.00		£9.00	N/A
<b>Cheque signed outside of meeting - Coronation Event</b>					
Foto Auto	photo booth deposit	£150.00	£0.00	£150.00	100463

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

Page 2 | 4

## Received

Received from:	Description	
BDC	Refund due to overpayment 22-23 bin services accounted for 22-23 financial yr to be reported April mtg	£ 151.34
	<b>Total</b>	£ -
<b>Amendments to account reporting within 2022-2023 financial year</b>		
<b>incorrect dates and amount from April 2022 meeting</b>		
	HSBC Bank charges applied 28.02.22 - 29.03.23	£12.00
<b>omitted</b>		
	HSBC Bank charges applied 30.07.22 - 29.08.22	£9.00

**Accounts listing Proposed/seconded:** TE/PH **Decision:** Accepted

Presentation of bank statement up to 30<sup>th</sup> March 2023

EF advised of current available funds as of 30<sup>th</sup> March 2023 £22,215.02 including ear marked reserves

## 1135-04/23 Correspondence Received (To be discussed appendix E and for info only F)

### CORRESPONDENCE – TO BE DISCUSSED (Appendix E April 2023 mtg)

Format - Email/Letter	Contents
Application	Grant Application - Received from Huncote Sports and Social Club for 3500 for replacement changing room toilets Decision: Declined. Recommendation to approach Huncote Parish Council or welcome to attend a Thurlaston PC to expand on actual residents of Thurlaston registered and regular users.
Letter	Response received from Diocese of Leicester in relation to the Village Church and services following the departure of Rev Jerry Taylor Decision: Request for clarity on the Burial officer named as they have now retired. Further concerns with regards maintenance, clock faces etc; etc; EF to progress propose a meeting.

### CORRESPONDENCE – FOR INFORMATION ONLY (Appendix F April 2023 mtg)

Format - Email/Letter	Contents
Letter	Received from BDC confirming bin service rate review standard collection increased by 20p, remote increased by 24p – accounted for within budget
Letter	Received from BDC confirming grounds maintenance contract 23-24 increased by 10% - accounted for within budget

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

Page 3 | 4

**1136-04/23 Planning (inc Planning Applications as per Appendix G)**

**PLANNING APPLICATIONS –from 08.02.2023 – 11.04.23**

**Ref: 22/1161/OUT, land at Earl Shilton Road, Thurlaston**

**Description:** Outline permission for three dwellings, with associated public open space.

**Decision:** Object.

**1137-04/23 TPC Newsletter**

Defer to June meeting to incorporate Kings Coronation event, Elections etc;

**1138-04/23 TPC Working Party/TPC Community Working Party**

Further meetings have been held and progressing well, with the photo booth, inflatables, big screen all ordered and flyers designed and out.

Flags and bunting up 20<sup>th</sup> April 2023.

New plaque wording provided – Accepted.

**1139-04/23 Exchange of Members Information**

- 1) PH had visited Wigston records office to review the minutes in search of 'claricoates' following the discovery of a framed accolade 'Claricoates - Long Service' presented by Thurlaston Parish Council in a property in Burbage. Will progress further.
- 2) Rt expressed disappointment at 'The Holt' public open morning on site had been cancelled due to damage. With reference to communications received from the current owner, a request for a further public meeting to be held, in the village hall with possible group walks to the site offered as an option, to raise awareness of the current plans etc; to give a real perspective and would only be of benefit.

**Decision:** EF to progress.

- 3) PM advised 'Daniel Newton Wood' nearly complete – thanks were given by Members for the continued work and commitment to the site by PM.
- 4) MW advised tat the footpath onto Croft Road was under review and a site visit had been undertaken with LCC, Pubic Right of Way officer Andrew Poole specifically discussed the relocation of the stile and the safety concerns. LCC had since advised that the cost to relocate would be approx. £2000 in addition to the bridleway relocation and screening program costs. MW strongly recommended merge the projects together.
- 5) RT advised no feedback or advices had been received with regards accessibility for wheelchairs in and around the Parish via the current footpaths.

Decision: MW would progress.

Next Scheduled Meeting(s) Calendar:

Finance Committee Meeting 18<sup>th</sup> April 2023

Full Council Meeting: WEDNESDAY (due to the parish Elections) 10<sup>th</sup> May 2023

Chair declared the meeting 'Closed' at 9.08pm

Signed:.....( Chair/Vice Chair)      Dated:.....

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....