



THURLASTON PARISH COUNCIL

Clerk/Responsible Financial Officer: Elaine Foxon
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Minutes of Thurlaston Parish Council Meeting Held at 7pm, Thurlaston Village Hall on 4th October 2022

Present: Councillors Roni Tinsley (RT) (Chair), Trevor England (Vice Chair), Paul Holyman (PH), Philip Marshall (PM), Maggie Wright (MW), Elaine Foxon (EF) (Clerk/RFO)

Parishioners/Visitors Present: Two

1062-10/22 Apologies

Esther Harrison (EH)

1063-10/22 To Approve the Minutes of the Annual Parish Council Meeting Held 6th September 2022 (Appendix A)

Proposed/seconded: TE/PH **Decision:** Accepted

1064-10/22 Request for Dispensations for Matters Where Councillors Have Disclosable Pecuniary Interests

None received

1065-10/22 County Councillor and/or District Councillor Report

CC Chapman did not file or submit a report with no apologies for non attendance received.

DC Wright in attendance, with no significant projects or issues to report upon other than those published within all Blaby District newsletters and news releases circulated to all upon receipt.

1066-10/22 Parishioners Time Inc. Local Concerns Reported to Members/Clerk

Concerns raised regarding the perimeter hedge growing through/entwined with the chain linked fencing of the recreation ground.

Decision: PM to inspect.

Apologies offered to Council regarding mis interpretation of details relating to the current allotment site at Holt Crescent.

RT as Chair 'moved' directly to next agenda item to ensure transparency and accuracy.

1067-10/22 Allotment Site –

Following receipt of various miscommunications, clarity to be recorded

MW advised as District Councillor, registered interest has been received from TPC to take over the site should BDC wish to release the asset.

Site consisted of 4 allotment plots and 2 'sitting' tenants.

As and when the transfer, if agreed, progresses, the site, tenants and all related works to the site would be discussed via a public meeting with communication by all involved.

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

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PH advised that the site had been accepted and recorded within the Neighbourhood Plan as 'local green space'.

1068-10/22 Clerk Appraisal

Slight amendment to job description required, circulated to all prior to meeting.

Decision: Accepted

1069-10/22 Clerk Training

Proposal to support undertaking of FiLCA by Clerk at a cost of £120 + VAT.

Proposed/seconded: MW/PM

Decision: Accepted. EF to progress and enrol February/March 2023.

1070-10/22 Conclusion of AUDIT 2021-2022

AGAR Section 3, external auditor comments to be noted. Circulated to all prior to meeting.

Noted

1071-10/22 Asset Register

Direct reference to agenda item 6, review of asset listing due to omission of new recreation ground security barrier and access gate installed November 2021.

Proposed/seconded: MW/PM

Decision: Accepted. EF to publish TPC website.

1072- 10/22 Accounts (to be paid appendix B, received appendix C) -

The account detail below was presented to Full Council:

Accounts payable

<u>Payee</u>	<u>Description</u>	Nett invoice total	VAT	Invoice total inc VAT
Clerk	Salary and Expenses (Oct)	£609.15	£0.00	£609.15
Community Group	Donation Community Christmas teas Event as agreed Sept mtg (S137)	£300.00	£0.00	£300.00
A Edmondson	Parent of Jacob Edmondson, Kit costs donation, following selection 'Play Your Way Wimbledon' (Sept mtg) (S137)	£247.00	£0.00	£247.00
HMRC	PAYE - Oct	£131.40	£0.00	£131.40
Hedgehogs R Us	Hedgehog Highway proj (Sept mtg) (S137)	£157.50	£0.00	£157.50
Information Commiss	Annual data protection fee	£40.00	£0.00	£40.00
PKF Littlejohn	External auditors 2021-2022 external audit	£200.00	£40.00	£240.00
Royal British Legion	Remembrance poppy wreath + donation (S137)	£30.00	£0.00	£30.00
SLCC	Annual membership	£234.00	£0.00	£234.00
Thurlaston Chapel	Donation towards various community projects			
Evangelical Free Church	as agreed Sept mtg (S137)	£100.00	£0.00	£100.00
Thurlaston Village Hall	Hall Hire Feb - Sept	£76.00	£0.00	£76.00

HSBC Bank charges applied 30.08.22 - 30.09.22 - Not known at time of mtg

Received

None £ 0.00

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

Accounts listing Proposed/seconded: PH/PM **Decision:** Accepted
 Bank balance/statement presented – **Acknowledged.**

1073-10/22 Correspondence Received (To be discussed appendix E and for info only F)

CORRESPONDENCE – TO BE DISCUSSED (Appendix E October 2022 mtg)

Format - Email/Letter	Contents
Email	Update on Jacob Edmondson following grant application as requested Sept mtg
Invitation	To attend Royal British Legion Remembrance Day Service Decision: RT as Chair, TPC/MW as District Councillor to attend
Pledge	Civility & respect Pledge to be signed and advices on TPC web page Decision: Completed EF to upload onto TPC website
Email	Received from Mr Keatley regarding scaffolding in-situ bordering TPC recreation ground. Advices to safely remain in-situ with clear instruction/advices for future works - Noted

CORRESPONDENCE – FOR INFORMATION ONLY (Appendix F October 2022 mtg)

Format - Email/Letter	Contents
Email	

1074-10/22 Planning (inc Planning Applications as per Appendix G)

PLANNING APPLICATIONS –from 07.09.22 – 04.10.22

Ref: 22/0742/HH*, Little Acre, Croft Road, Thurlaston

Description: Additional information received: the description has been amended to read; insertion to from roof slope and side elevation drawings have been provided.

Decision TPC: No adverse comments received.

*Expiry date for comments to be received to BDC prior to date of next meeting of the Parish Council - planning application detail circulated to Planning Committee, no adverse comments received unless stated.

1075-10/22 TPC Newsletter

Review content for publication of Autumn/Winter edition

Decision: EF to compile and progress with Nick Cox for publication

1076-10/22 TPC Annual Awards

Review of application form, closing date etc; undertaken. Closing date for applications 31st October 2022.

Decision: EF to progress and publish onto TPC website. Agenda item November meeting.

1077-10/22 Christmas

28th November light switch on.

Action: RT to contact residents of Tyers Close with regards utilising the tree for lights.

18th December Thurlaston Chapel, Carol Service with refreshments 5.30pm

19th December Santa Run, mince pies and mulled wine

Christmas Day – Thurlaston Chapel Christmas Service

1078-10/22 TPC Working Party/TPC Community Working Party

Rolling agenda item - No updates.

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

1079-10/22 Exchange of Members Information

1) PM advised A47 Auto Jumble has been advised with overnight camping available.

Decision: EF

2) MW – Kissing gate opposite the garden centre, urgently requires setting back. Dangerous for accessing safely.

Action: EF to contact CC Chapman requesting assistance, Rights of Way, Footpaths and Highway.

3) MW requested 'Traffic Regulation Order' for single lane, term time only, outside the Primary School.

Action: EF to contact CC Chapman

4) RT requested follow up on drop kerb issue to improve accessibility for all within the village as recorded within June meeting

Action: EF to chase CC Nick Chapman.

Next Scheduled Meeting(s) Calendar:

Finance Sub Committee Meeting: 11th October 2022 at 7.30pm

Full Council Meeting: Tuesday 1st November 2022 at 7pm

Chair declared the meeting 'Closed' at 8.50pm

Signed:.....(Chair/Vice Chair)

Dated:.....