



THURLASTON PARISH COUNCIL

Clerk/Responsible Financial Officer: Elaine Foxon
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Minutes of Thurlaston Parish Council Meeting

Held at 7pm, on 14th April 2020, 'virtually' via Zoom as published due to COVID-19 and social distancing directives.

Present: Councillors Paul Holyman (Chair), Roni Tinsley (RT) (Vice Chair), Trevor England (TE), Esther Harrison (EH), Maggie Wright (MW), Elaine Foxon (EF) (Clerk/RFO)
On appointment (agenda item 5) Philip Marshall (PM).

Parishioners/Visitors Present: None

708-04/20 Apologies

None

709-04/20 Minutes from the Parish Council Meeting Held 18th February 2020 (Appendix A)

Proposed/seconded: RT/TE **Decision:** Accepted unanimously

710-04/20 Minutes from the Thurlaston Recreation Ground Charity (Charity:1088907) Annual General Meeting Held 18th February 2020 (Appendix H)

Proposed/seconded: RT/TE **Decision:** Accepted unanimously

711-04/20 Minutes from the Planning Committee Meeting Held 18th February 2020 (Appendix I)

Proposed/seconded: RT/TE **Decision:** Accepted unanimously

712-04/20 Parish Councillor Vacancy

Application made by Mr Philip Marshall to Full Council and Parishioners present.

Proposal by PH – to accept the application by Mr Marshall and co-opt as Parish Councillor.

Decision: Applicant and members accepted. Declaration to be signed, dated and returned to EF.

713-04/20 Request for Dispensations for Matters Where Councillors Have Disclosable Pecuniary Interests

None

714-04/20 County Councillor and/or District Councillor Report

CC - No report filed.

DC report as follows:

MW advised BDC offices closed with Officers working from home wherever possible to ensure priority services to businesses and residents are maintained.

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

715-04/20 Parishioners Time Inc. Local Concerns Reported to Members/Clerk

MW advised that concerns raised with regards no access to recycling point within the Garden Centre due to the gates being locked. Larger bins for households are available by request from BDC at a cost of £20 although recycling points at Earl Shilton and Stoney Stanton are still accessible.

716-04/20 Accounts (to be paid appendix B, received appendix C)

The account detail below was presented to Full Council:

Accounts Payable	Nett invoice total	VAT	Invoice total inc VAT	Cheque No:
<u>TPC Invoices</u>				
2 Commune (Domain Name, Email acs, hosting and annual licence)	£670.00	£134.00	£804.00	100248
Draycott (Hedgecutting)	£40.00	£8.00	£48.00	100249
Clerk (Salary and Expenses (Apr)	£592.74	£0.00	£592.74	100250
HMRC (PAYE Apr)	£120.40	£0.00	£120.40	100251
P Holyman (Flower seed, Thurlaston Wood prizes 2 books)	£97.63	£0.00	£97.63	100252
LRALC (Book keeping/Accs Training x2, Councillor training x1)	£120.00	£0.00	£120.00	100253
NALC (£43.42) & SLCC (£186.83) membership fee 2020-2021	£230.25	£0.00	£230.25	100254
Whitehall Accountants (Payroll services 2020-21)	£350.00	£70.00	£420.00	100255
Monies in/Payments Received				
VAT reclaim 01.01.2020 - 29.02.2020		£1,849.63		

Proposed/Seconded: MW/EH Decision: Accepted unanimously.

717-04/20 AUDIT 2019-2020

EF advised extension to conclusion of 2019-2020 for all Parish and Town Councils has been obtained, with completion date 31st August 2020. Communications have commenced with the appointed internal auditor with EF still progressing the presentation of the Annual Governance and Accountability Return (AGAR) to Full Council at May 2020 meeting.

EF - To be noted, due to the grants received for the new play equipment, income and expenditure for 2019-2020 ONLY will exceed £25,000 which will inevitably incur charges from PKF Littlejohn, the appointed external auditors.

Proposal by PH: To prevent any further unnecessary delays, any queries, questions, reviews, clarity of information raised by the Internal Auditor, to be answered by Members of the Finance Sub Committee and RFO with details/report made to Full Council.

Decision: Accepted unanimously

718-02/20 Received (To be discussed appendix E and for info only F)

CORRESPONDENCE TO BE DISCUSSED (Appendix E)

Format	Contents
Email/Letter	
None received	

CORRESPONDENCE – FOR INFORMATION ONLY (Appendix F)

Format	Contents
Email/Letter	
None received	

719-04/20 Fixed Asset Register

Circulated to all prior to meeting.

MW asked if the recreation ground wall was deemed as an 'asset'.

Decision: Document accepted. EF to check with internal auditor in relation to inclusion of recreation wall to the register.

720-04/20 Planning

MW advised that BDC Planning will be commencing following amendments tabled for 'virtual' meetings.

Planning (inc Planning Applications Appendix G) and Neighbourhood Plan.

PLANNING APPLICATIONS –from 19.02.2020 - 14.04.20

Ref: 20/0353/FUL, 23 Tyers Close, Thurlaston

Description: Part two storey, part single storey side extension and single storey extension to garage, to include linking covered walkway (revised scheme). Render to side and rear elevation to previously approved application 19/0522/HH.

Decision: No objection

Details discussed and reviewed at the Planning Committee meeting held 17th March 2020

Ref: 20/0234/FUL, The Holt, Desford Road, Thurlaston

Description: Erection of 3 detached dwellings with associated garages and creation of a new vehicular access from Desford Road (Revised Scheme)

See separate minute detail

FVNHP

No updates at this time.

721-04/20 Exchange of Members Information

- 1) EH advised of scheme for newspaper delivery which residents may find useful in the current situation.
Decision: EH to forward info to EF to publish within TPC website 'news'
- 2) RT wildflower verge on hold at the present time, however possible rotavating of the area maybe possible.
Decision: Hold for now, PM will progress as and when 'all clear'.
- 3) TE advised completion of 'safeguarding' call with HSBC.
- 4) PH advised the winners of the 'name the wood' competition, 'Daniel Newton Wood' following the tree planting event 29th February will both be receiving their prizes, a book on trees and a gift voucher, shortly, with thanks to the School progressing with this, given the current 'lock down'. The plaque will be arranged and installed at a later date.

Next Scheduled Meeting(s) Calendar:

Unless the situation changes and 'social distancing' directives are reduced or removed these will be held 'virtually'

Annual Full Council meeting: **TUESDAY** 12th May 2020 to be held 7pm

Chair declared the meeting 'Closed' at 8.15pm

Signed:.....(Chair/Vice Chair) Dated:.....

Approved by Full Council

.....Chair/Vice Chair @ Meeting Date.....