



## **THURLASTON PARISH COUNCIL**

Clerk/Responsible Financial Officer: Elaine Foxon  
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### **FINANCE SUB COMMITTEE MINUTES of Meeting Held, 7.30pm, 25<sup>th</sup> October 2022**

**Present:** Roni Tinsley (Chair) (RT), Trevor England (TE), Paul Holyman (PH), Phil Marshall (PM)  
Elaine Foxon (Clerk/RFO) (EF)

**Apologies:** None

#### **1) Evidence of reporting and minuting of bank balance July - Sept**

Bank statements presented to all present.

Balance as at 30.09.2022 £27,763.81 with £1,555.90 uncleared cheque total = £26,207.91 available

**Decision:** Accepted.

#### **2) Review and Approve Bank reconciliation July - September**

As per advices received from internal auditor, basic overview on monthly bank reconciliation to be undertaken each month to ease reporting detail and assist with accuracy.

Full document Apr – September presented

**Decision:** Signed and Accepted. Filed with bank statements. Full document to be circulated to all Members of Council

#### **3) Quarterly Review 2022 - 23 Accounts**

Income and expenditure to date, spreadsheet circulated to all prior to mtg.

All accounted for and no issues to be noted.

#### **4) Precept 2023-24 – Review of costs etc; to establish provisional budget and precept**

Thorough review of all expenditure details to date, predicted expenditure to the end of the financial year and 22-23 allocated budget.

**Proposal:** Precept increase by 2.5% £712.50 in total, overall precept £29,212

**Decision:** Recommendation to Full Council to be made November meeting.

#### **5) Exchange - Any advices, comments, questions raised in addition to the agenda items specified.**

EF to attend LCC webinar 11<sup>th</sup> November

**Proposals to be made to Full Council November meeting: -**

Details of which will be circulated prior via a copy of these minutes.

**Proposal:** Precept increase by 2.5% £712.50 in total, overall precept £29,212

**Decision:** Recommendation to Full Council to be made November meeting.

Next Scheduled Meeting Dates and confirmed content as follows:

3<sup>rd</sup> January 2023 - items as per 1, 2 and 3 above with 'Precept review inc 'Band 'D' detail with confirmation to be presented 10<sup>th</sup> January Full Council meeting'

28<sup>th</sup> March 2023 - items as per 1, 2 and 3 above with 'End of Financial year review and documentation'

Any additional content or meetings to be agreed as and when deemed necessary or required.

Meeting closed 8.30pm