



THURLASTON PARISH COUNCIL

Clerk/Responsible Financial Officer: Elaine Foxon
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FINANCE SUB COMMITTEE MINUTES of Meeting Held, 7.30pm, 12th July 2022

Present: Roni Tinsley (Chair) (RT), Trevor England (TE), Paul Holyman (PH), Phil Marshall (PM)
Elaine Foxon (Clerk/RFO) (EF)

Apologies: None

1) Evidence of reporting and minuting of bank balance April - June

Bank statements presented to all present.

Balance as at 30.06.2022 £18,036.50 with no uncleared cheques

Decision: Accepted.

2) Review and Approve Bank reconciliation Apr – Jun

As per advices received from internal auditor, basic overview on monthly bank reconciliation to be undertaken each month to ease reporting detail and assist with accuracy.

Apr, May and June presented

Decision: Signed and Accepted. Filed with bank statements

3) Quarterly Review 2022 - 23 Accounts

Income and expenditure to date, spreadsheet circulated to all prior to mtg.

RT advised error on amount in relation to Whitehall Accountants

Action: EF to amend and review all through cash book/budget spreadsheet etc; to ensure correct through all and circulate once complete.

RT advised overspend on Community fund

Action: EF advised annotation within spreadsheet confirms National Lottery Grant £4,200 received 21-22 financial year for Jubilee event, money carried over.

3) Future Meeting Dates

Dates and confirmed content as follows:

20th September 2022 - items as per 1, 2 and 3 above with 2023-2024 Precept

3rd January 2023 - items as per 1, 2 and 3 above with 'Precept review and confirmation to be presented 10th January Full Council meeting'

28th March 2023 - items as per 1, 2 and 3 above with 'End of Financial year review and documentation'

Any additional content or meetings to be agreed as and when deemed necessary or required.

4) Exchange - Any advices, comments, questions raised in addition to the agenda items specified.

EF provided detail of grant application received.

TE requested clarity on grant applications etc;

Action: EF to forward full details of grant application process and criteria with a grant application form.

TE requested expenditure detail within S137 and how its calculated.

Action: EF to circulate S137 breakdown and to all.

RT advised further prints of aerial photo from the Platinum Jubilee had been requested and processed.

Proposal: 2 of the prints to be purchased and framed to replace the previous versions on display in the Elephant and Castle and also the Village hall.

Decision: Recommendation to Ful Council to be made September meeting.

Community Christmas Tea – financial contribution/donation in support of the event to be made.

Decision: Recommendation to Ful Council to be made September meeting where is accepted, sum to be agreed.

Various community events/projects within and by the Chapel are being undertaken and widely accepted and enjoyed with minimal costs to all those attending or taking part.

Decision: Recommendation to Ful Council for £100 donation to show support and to aid with continuation of these events to be made September meeting.

Proposals to be made to Full Council September meeting: -

Details of which will be circulated prior via a copy of these minutes.

Platinum Jubilee aerial photographs – 2 to be purchased and framed to replace the previous versions on display in the Elephant and Castle and also the Village Hall.

Community Christmas Tea – financial contribution/donation in support of the event to be made, sum to be agreed.

Chapel Donation - Various community events/projects within and by the Chapel are being undertaken and widely accepted and enjoyed with minimal costs to all those attending or taking part. £100 donation to aid with continuation of these events.

Next Scheduled Meeting:

20th September 2022 – Main content Precept

Meeting closed 8.15pm