



THURLASTON PARISH COUNCIL

Clerk/Responsible Financial Officer: Hannah Pickles
67 Broughton Road, Croft, Leicestershire, LE9 3EB

☎ 07873 229990 Email: clerk@thurlastonparish.org.uk

Minutes of Thurlaston Parish Council Meeting Held at 7pm, Thurlaston Village Hall on 9th April 2024

Present: Councillors Roni Tinsley (RT) (Chair), Trevor England (TE) (Vice Chair), Paul Holyman (PH) & Hannah Pickles (HP) (Clerk/RFO)

Parishioners/Visitors Present: 3

1294-04/24 Apologies

Cllr Maggie Wright & Cllr Esther Harrison – Accepted by full council

1295-04/24 To Approve the Minutes of the Parish Council Meeting Held 9th January 2024 (Appendix A)

No amendments

Proposed/seconded: PH/TE **Decision:** Accepted

1296-04/24 Request for Dispensations for Matters Where Councillors Have Disclosable Pecuniary Interests

PH – Declaration of interest- agenda item 7 Appendix D – All Saints Church Grant Application

1297-04/24 County Councillor and/or District Councillor Report

No CC report

No DC Report due to holiday

1298-04/24 Vacancy Notice – Appendix B

The council deferred this item until later in the meeting.

1299-04/24 Parishioners Time

Three members of the public present at the meeting.

A member of the raised concerns relating to the condition of the pavement on Tyers Close. RT Advised the member of the public to contact LCC Highways. Repairs are scheduled in the area for 12th May 2024. Second member of the public reported big dip on Earl Shilton Road which is dangerous. RT Advised the Member of the public to also report this to LCC Highways.

1300-04/24 Accounts to be paid - appendix C

Approved by Full Council

.....Chair/Vice Chair @ Meeting Date.....

Accounts listing Proposed/seconded: TE/RT **Decision:** Accepted

Application from All Saints Church for £1000 to support the restoration of the church clock. This item has to be deferred to May 2024 as the meeting is not quorate due to PH declaring an interest and not having voting ability on this item.

ACTION – The Clerk is to add the All Saints Church Grant Application to the Agenda for May 2024.

1301-04/24 Bank Account Changes

PH informed the council that changes are needed to be made on the HSBC banking account. Previous Clerk Elaine Foxon and previous councillor Nick Bates need to be removed from the banking mandate.

Changes to the HSBC Mandate Proposed/seconded: PH/TE **Decision:** Accepted

ACTION – PH is to contact HSBC and start the process of removing Elaine Foxon and Nick Bates from the HSBC bank mandate.

1302-04/24 Clerks Report – Appendix E

Council received a report from the Clerk of ongoing and completed actions.

ACTION – The Clerk is to contact Komplan and confirm date for the repair on the Supernova

ACTION – The Clerk is to contact Sovereign to chase what is happening with the long standing repairs on the monkey climber.

1303-04/24 Correspondence Received – Appendix F

Format - Email/Letter	Contents	Action
Email	Received from Lubbesthorpe Parish Council relating to advertising on our PC website. Discussion to be had relating to what should be shared on the PC website	The council voted to only post non-commercial events on the PC website. Accounts listing Proposed/seconded: RT/PH Decision: Accepted
Email	Received from Komplan relating to the supernova repair.	Clerks action to chase repair on Supernova
Email	Received from Sovereign relating to the historic repairs to the play equipment	Clerks action to chase repair on the monkey climber.

Approved by Full Council

.....Chair/Vice Chair @Meeting Date.....

1304-04/24 Recreation Ground

The council reviewed the proposed signage from the Planning and Recreation Ground Sub Committee Meeting which took place on 19th February 2024.

The TPC Coat of Arms should be placed at the top of the notice.

The notice should be White with Black text

There should be a welcome message which reads "The Parish Council manage the Recreation Ground on behalf of Fields in Trust for the benefit and enjoyment of all"

Please see the rules below that we ask all visitors to follow:

(These items will be standard warning sign images with black images in a red circle with a red line through the circle. There will also be small text under each circle)

- *No Fires, BBQ's, Chinese Lanterns or Fireworks*
- *No Golfing*
- *No Metal Detecting*
- *Any Acts of Vandalism*
- *No Horse Riding or Animal Grazing*
- *No Commercial Activities*
- *Please take all litter and rubbish home to keep this area nice for everyone.*
- *Please respect our local residents*

For any enquires for use of this park should be submitted to the Parish Council Clerk via email clerk@thurlastonparish.org.uk

In the case of an emergency, please contact the emergency services by dialling 999.

TE suggested the removal of "No Commercial Activities" from the list of rules.

EH had emailed the council and suggested the following at the bottom of the boards "For the full rules and conditions on the use of the Recreation Ground, please see the Parish Council Website"

The council agreed to purchase 4x signs from Nuneaton Signs at a cost of £110.00 per sign + VAT

Proposed/seconded: PH/RT **Decision:** Accepted

ACTION – The Clerk is to contact Nuneaton signs to confirm the final design and order the signs once shared with full council

The council reviewed the information provided by the Clerk and Cllrs PH & TE after the meeting with Josiah Hincks on 3rd April 2024. The council need to pass a resolution to confirm that they want to

Approved by Full Council

.....Chair/Vice Chair @Meeting Date.....

proceed with Josiah Hincks & Andrew Eagle representing the council in the donation of land from a parishioner and the transfer of the Recreation Ground from Fields in Trust to the Thurlaston Recreation Ground Charity Group.

Proposed/seconded: RT/TE **Decision:** Accepted

PH explained that they the council also need to confirm that they want to proceed with the donation of the land from parishioner DH and if there will be any cost associated with the donation. The council have allocated sufficient funds for the project to be completed. Josiah Hincks have confirmed that the cost will be approximately £1450 + VAT. TE suggested that the letter to parishioner DH confirming the donation should come directly from the council and the Clerk and counter signed by RT. RT suggested that once the letter is completed RT & PH will hand deliver the letter. The letter should also confirm that Andrew Eagle is representing the council through Josiah Hincks.

ACTION – The Clerk is to email a copy over of the minutes once approved by RT to Josiah Hincks to confirm representing the council in the donation of land and the transfer of the Recreation Ground to the charity.

ACTION – The Clerk is to create a letter to parishioner DH to confirm the donation of the land to the Parish council and check if there will be any cost from their sign.

1305-04/24 Parish Council Website

The council agreed for the Clerk to go back to Cuttlefish and confirm the full switch from the current .org website and emails to .gov email and websites. The council also agreed to pay the additional fee to transfer all historic emails from the current provided to the new accounts.

ACTION – The Clerk needs to contact Cuttlefish and confirm that Thurlaston PC want to move all emails and domain name over to the .gov platform and that all archived emails needs to be transferred over.

Proposed/seconded: PH/TE **Decision:** Accepted

The council also agreed to accept the offer of a free update website upgrade to conform with the legal changes coming into force in Oct 2024.

ACTION – The Clerk is to confirm to Cuttlefish that the PC would like to take them up on their offer of a free website upgrade to align with the legal changes happening in Oct 2024.

Proposed/seconded: PH/TE **Decision:** Accepted

1306-04/24 Community Funds

The council discussed the various large scale energy farms proposed for Thurlaston and within the local area. There is a potential for big scale community funds and the council wants to be prepared to manage and maintain these funds for the best interest of the community. PH informed the council that the funds that he is most concerned about at the moment are Elgin and Baywa as these are the projects that are currently going through. There will be a substantial amount of money available to the community and it is important that it is managed well. RT Explained that the advice given to Maggie Wright is that the community would be better to manage these funds internally with legal support and advice to stop a large percentage of it being eaten up with cost. Maggie has been investigating larger scale projects such as Magna Park to see how they manage their community funds. TE and PH explained that there are three ways the council could consider managing funds of this size. Firstly, the PC could manage the fund, secondly, the PC would manage the fund in conjunction with a community/charity group, and thirdly, have a committee separate from the PC which would include various members of the parish, including the primary school, the PCC, the carnival group, local business etc. PH requested that the Clerk create letters to be sent to Bawya and Elgin to reignite the conversation in relating to the community funding.

ACTION – The Clerk is to create a letter to Elgin and Bawya to start the conservation regarding the community funds.

The Clerk request a meeting with some of the councillors to gain a further understanding of the energy projects being proposed within the area. There are a lot of projects at this time and as being new to the council it would be useful to have a fuller understanding of all the locations, companies and issues relating to these projects.

ACTION – The Clerk is to email councillors and arrange a meeting to discuss the local energy projects in more details.

1298-04 – Deferred Item – Vacancy Notice

The council look time to discuss the vacancy with Eleanor Johnson who was present at the meeting. All applications were reviewed and a proposal was made.

The council proposed Eleanor Johnson join Thurlaston Parish Council.

Proposed/seconded: TE/PH **Decision:** Accepted

The council would like to take this opportunity to welcome Eleanor to the council are looking forward to working closely with her in the future.

ACTION – The clerk is to scan in completed acceptance forms to BDC

ACTION – The Clerk is to email Eleanor with a list of training dates, meeting dates etc

ACTION – The Clerk is to contact Cuttlefish and request a new email address for Eleanor Johnson

ACTION – The Clerk is to email all other unsuccessful applicants

1307-04/24 Planning (inc Planning Applications as per Appendix J)

PLANNING APPLICATIONS –from 09.02.24 – 03.04.24

Ref: 24/0231/CLASSR

Address: Farm Buildings Normanton House Farm Earl Shilton Road Thurlaston Leicester

Details: Change of use from agricultural storage to flexible commercial use (warehouse/storage (Class B8))

Decision: The council instructed the Clerk to comment on the concern with the flexible commercial use. Should the commercial use be increased significantly the main Earl Shilton Road is in no fit state to withstand additional commercial vehicle.

ACTION – The Clerk is to email BDC in relation to planning application 24/0231/CLASSR to state concerns in relation in additional commercial traffic on Earl Shilton Road

1308-04/24 Action List (Appendix E)

The council discussed the action list and reported on any outstanding actions.

The Clerk informed the council that the Internal Audit will be completed in the next few weeks and that they will be kept informed of the progress.

RT explained that she had not looked at the play inspection sheets yet. The Clerk offered to remove this task and complete.

ACTION – The Clerk is to complete the play inspection sheets and send to RT for comments and approval.

1309-04/24 Rolling Agenda Items

D-Day Celebrations

PH explained that there had been no further developments in activities taking place. A national big help out day is planned for the 7th June but as the Thurlaston event is already organised for 27th April this will still stand. RT explained the difficulties she is having in finding a fish and chip van as many are only hired on a bulk catering basis where a down payment is required and numbers need to be confirmed.

Approved by Full Council

Due to the nature of this event, that is not possible. RT is going to continue the search until the next PC meeting. RT will also talk to local businesses to see if they can support.

ACTION – RT to continue to look for Fish and Chips vendors or see if local business can help with a solution.

HNRFI

PH informed the council that the inspectors report had been completed and submitted to be reviewed at parliament. All local stages have been completed and there is now a waiting period while the review takes place. This will be no earlier than June 2024 but is likely to not be published until the end of 2024.

Fosse Villages Shaping Our Future

The Clerk informed that council that there is no update at this time.

1310-04/24 TPC Working Party/TPC Community Working Group Rolling agenda item

PH Confirmed the date of the Big Help Out as April 27th 2024. The main focus of the event will be the Village Hall and clearing of road signs. The Village Hall needs re-staining at the back wall and the sides need to be tided and weeded. The road signs on the village need a clean down but this will be dependant on how many volunteers attend. TE explained that the gate on Church Road is in need of repair and needs to be taken off. PH explained that they would need a carpenter for this and that the PCC should be able to find grants to help with works such as these. This would be too big a job for the big help out day, the day is more about cleaning and maintenance works. PH explained that he has some goggles and gloves still but that the PC would need to order some paper overalls and may need some new brushes. The PC set a budget of £100 for this (This fund is already within the budget)

1311-04/24 Exchange of Members Information

PH explained to the council that himself and RT had visited one of the flood awareness meetings at BDC. While there, they spoke with Severn Trent and asked if they would see the maps for the drainage through Thurlaston. There was little to no information and after speaking with the representatives they advised that we email in to customercare@severntrent.com.uk FAO Alex and request all maps and drawings for the parish. This may start the ball rolling for further investigation to the drainage issues we have and the flooding problems. RT confirmed that the company that BDC use to investigate drainage issues are Dig Dat and they would be able to complete investigation works if needed.

ACTION – The Clerk is to email to customercare@severntrent.com.uk FAO Alex to request the drainage maps for the parish.

RT – Asked the council where the portrait should be hung of the King when it is delivered? The council discussed and decided either near the plaque in the main Village Hall or the photos on the wall in the Village Hall. It will depend on the size of the image.

ACTION – The Clerk is to keep the council informed of the delivery of the Kings portrait and the sizes when it is delivered.

The Clerk asked RT if she has managed to speak to the parishioner who manages defib checks. RT confirmed that the checks are being completed and that the Clerk may need to go on the system to accept the checks.

Approved by Full Council

ACTION – The Clerk is to log into the defib website and complete checks when they have been completed by the parishioner. The Clerk is to email the parishioner and organise communicating when the checks are completed.

PH shared with the council the recent information from BDC about the tree giveaway. At this time the PC does not have any long to plant them, but this could be useful next year if the donation of land goes ahead to create a community orchard.

Chair declared the meeting 'Closed' at approximately 8.40pm

Next Scheduled Meeting(s) Calendar:

- Tuesday 7th May 2024 18:30 – Annual Parish Meeting**
- Tuesday 7th May 2024 19:00 – Annual Parish Council Meeting**
- Tuesday 7th May 2024 19:30 – Monthly Parish Council Meeting**

Signed:.....(Chair/Vice Chair) Dated:.....