



**THURLASTON PARISH COUNCIL**  
Clerk/Responsible Financial Officer: Hannah Pickles  
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**Minutes of Thurlaston Parish Council Meeting**  
**Held at 7pm, Thurlaston Village Hall on 6<sup>th</sup> February 2024**  
**Present:** Councillors Roni Tinsley (RT) (Chair), Trevor England (TE) (Vice Chair), Paul Holyman (PH), Esther Harrison (EH), Maggie Wright (MW), Hannah Pickles (HP) (Clerk/RFO)  
**Parishioners/Visitors Present:** 3  
1271-02/24 Apologies CC Chapman  
1272-02/24 To Approve the Minutes of the Parish Council Meeting Held 9<sup>th</sup> January 2024 (Appendix A)  
One amendment – 1270-01/24 page 5. Full stop added and initialled  
Proposed/seconded: TE/PH Decision: Accepted

1273-02/24 Request for Dispensations for Matters Where Councillors Have Discosable Pecuniary Interests  
None received  
1274-02/24 County Councillor and/or District Councillor Report

**Blaby District County Council Report February 2024**

**Press releases**

- Help offered to families affected by Storm Henk.
- Rogue taxi driver used unlicensed taxi.
- Residents survey and budget consultation for 2024.

**Community Grants**  
The deadline for the next round of community grant applications closes at 5pm on Wednesday 28<sup>th</sup> February 2024. The council offers a range of grants up to £4,000 to local charities, community groups and sports clubs to help with a variety of costs.  
For more information and to apply online visit Community Grant Scheme or email [grants@blaby.gov.uk](mailto:grants@blaby.gov.uk) or call 0116 2727566 for an application pack.

**Taste the Place launches**  
In collaboration with Visit Leicester, Blaby District Council has launched Taste the Place. The scheme highlights the top local independent producers, restaurants, cafes, delis, farm shops, pubs and more.

Approved by Full Council

Chair/Vice Chair @ Meeting Date: 9.4.24

A Taste Adventure Map has been specially produced in partnership with the Great Food Club, the Eat Midlands number one food and drink guide. See Taste The Place ([visitblaby.org.uk](http://visitblaby.org.uk)).

The scheme is funded by the UK Shared Prosperity Fund and was officially launched on Tuesday 23<sup>rd</sup> January at Stanton Lakes.

**Have your say in Residents' Survey**

The questionnaire takes place every two years to help understand what people think about council services, how they are provided and how money is spent.

Click onto Blaby DC website: **BDC Residents' Survey 2024**.

The closing date for the survey is Sunday 25<sup>th</sup> February at 9pm.

**Landfill investigation works planned**

As part of the Council's ongoing commitment to public safety, investigations took place at two former landfill sites in the district between 22<sup>nd</sup> and 26<sup>th</sup> January 2024.

These are Southey Close recreation ground and a small parcel of land (0.2 hectare) to the rear of Sandhill Drive, both in Enderby.

**Changes to Senior Leadership Team**

As you may be aware there have been some changes to the Senior Leadership team at Blaby DC. Three Senior Leaders have progressed to become Directors and a Chief Executive at other authorities (Teresa Nell, Cat Hartley and John Richardson). As such, we welcome Marc Greenwood as Director and Luke Raddon-Jackson as Group Manager. Louisa Horton received internal promotion to Director. This has resulted in further Group Manager vacancies which are currently being recruited for.

**Financial Settlement (taken from Leaders Statement)**

Blaby District Council still faces considerable financial challenges in the next year and beyond, with continuing uncertainty over the future level of central government funding. Our running costs have again risen significantly due to inflation, albeit at a lower-level last year, as well as increased demand for services.

As stated last year, some of our key income streams have not yet returned to pandemic levels. This situation is forecast to continue with a funding gap next year and more significant funding gaps on the horizon between 2025/2026 and 2028/29 during which period the government plans to review its funding for local government.

However, the Council continues to plan for the expected funding cuts with a programme of service transformation with a view to reducing costs and generating additional income to minimise the impact on residents.

**HNRFI – Hinckley National Rail Freight Interchange**

The latest deadline was reached in January for submitting information and comment on various issues as part of the examination process, to access the 662-acre proposed development. There are four more deadlines remaining in the last 6 weeks of the application examination phase. A decision by the Secretary of State is expected in September 2024. I attended the specific open hearing regarding traffic on 24<sup>th</sup> January 2024 with other councillors and residents. It was disappointing that a significant amount of information was still to be provided by the applicant regarding traffic modelling. It was pointed out that time is running out for submissions. Concerns were again highlighted regarding the impact on the eastern villages and junction 21 of the M1.

**Armed Forces award bid**

After successfully securing a silver award in the Armed Forces Covenant Employer Recognition Scheme in 2021, the Council is applying for a gold award, the highest possible.

**Archer's Festive Tractor Run**

Approved by Full Council

*[Signature]*

Chair/Vice Chair @ Meeting Date

9/4/24

Two bin lorries took part in the annual Archer's Festive Tractor Run which raised more than £36,000 for Leicestershire charities.

**DC report filed and circulated to all at the time of meeting.**

**1275-02/24 Vacancy Notice**

The council noted that the Notice of Vacancy in Office of Councillor expires on 7<sup>th</sup> February 2024. After this co-option can take place and individuals will be able to apply in writing via the Clerk. All application will be reviewed at the next PC meeting in April 2024.

**1276-02/24 Parishioners Time**

Three members of the public present at the meeting.

Member of the public raised concern over a pothole on Tyres Close. RT Advised the parishioner to report the pothole through LLC and RT would do the same.

**ACTION – RT To report pothole on Tyres Close to LLC**

**1277-02/24 Accounts (to be paid appendix B, received appendix C) incorporating**

Payee	District	Description	Nett invoice total	VAT	Invoice total	Inc VAT	Pay reference
Blaby District Council		Grass cutting Oct - Dec	£362.70	£72.54	£435.24		BACS 09.02.24
Great Clerk - EM		TPC Newsletter	£255.00	£51.00	£306.00		BACS 09.02.24
Foxon Clerk - H		Closing Salary and expenses	£713.99	£0.00	£713.99		BACS 09.02.24
Clerk - H		Salary and expenses (22.01 - 29.02 (6wks)	£844.56	£0.00	£844.56		BACS 23.02.24
Pickles		PAYE February (combined)	£384.60	£0.00	£384.60		BACS 09.02.24
HMRc		Sand bags reimbursement	£176.51	£0.00	£176.51		BACS 09.02.24
P Holyman		Donation c/o Mr & Mrs Lakey	£100.00	£0.00	£100.00		CHEQUE
Myton Hospice		Santa Sleigh	£100.00	£0.00	£100.00		
M Spencer		Interim audit handover out-going Clerk 23.01.24	£95.50	£0.00	£95.50		BACS 09.02.24
Thurlaston Village hall		Hall hire Oct - Dec	£65.00	£0.00	£65.00		BACS 09.02.24
HSBC Bank		Bank charges applied 30.11.23 - 29.12.23	£8.00	£0.00	£8.00		
<b>Total</b>			<b>£3,005.86</b>	<b>£123.54</b>	<b>£3,129.40</b>		

Items already approved & Accounted for December mtg, no bank details held, cheque raised.

Approved by Full Council

Chair/Vice Chair @ Meeting Date 9.1.24

9.4.24

Chair/Vice Chair @ Meeting Date

*[Signature]*

Approved by Full Council

**1281-02/24 Asset of Community Value**

**ACTION – Clerk to update the website with the approved Risk Management and Fixed Asset Register**

The council agreed to adopt the new Risk Management Policy – No comments/no changes  
**Proposed/seconded: MW/EH Decision: Accepted**

The council agreed to adopt the Fixed Asset Register – No comments/no changes  
**Proposed/seconded: EH/MW Decision: Accepted**

**1280-02/24 Risk Management and Fixed Asset Register**

**NOTED**  
Council confirm HSBC security token has been handed to EH and handed to PH

**NOTED**  
Council confirm completion of interim audit

Councillors had been circulated a copy of the interim audit which was completed on 23<sup>rd</sup> January 2024 by EF and the Internal Auditor.

**1279-02/24 Interim Internal Audit Report**

***ACTION – Clerk to add changes to the HSBC bank account to the April 2024 agenda.***

PH informed the council that HP has now been added to the HSBC bank account and that the correspondence address will be changed of as 07.02.24. There are also some changes needed to the account and these will need to be added as a agenda item for April 2024.

MW Asked that a quarterly review be completed to cross reference the spending to the budget to make sure the council stays on track. PH advised that this is completed quarterly at the Finance Committee Meeting.

MW Suggested that the council contact Everards directly to ask if they would consider donating the £100 for the electric costs from the Elephant and Castle. This could be done through their charitable funds process.

**ACTION – PH to write out two cheques for the donation for the trailer hire and the Elephant and Castle Cheque for the electric used on the Christmas lights**

Elephant & Castle	Donation, electricity for village Christmas tree	£	100.00	CHQ
	lights (deceember mtg approved/accs listing)			
	<b>Accounts listing Proposed/seconded: EH/MW Decision: Accepted</b>			

PH informed the council that the Elephant and Castle Pub ACV is due to be reviewed by BDC in August 2024. The council agreed to reapply for the ACV status when it is due for renewal.

PH Suggested that there maybe other locations within the parish which may benefit from the ACV status. These locations will be looked at further and results of this research will be feedback to full council in April 2024.

**ACTION – Clerk to look into various ACV/Conservation area options within the parish for April 2024 meeting.**

**1282-02/24 Correspondence Received (To be discussed appendix E and for info only F)**

**CORRESPONDENCE – TO BE DISCUSSED**

Format - Contents	Email/Letter
Action	
BDC costings for 24-25 grass cutting. Increase from £1088.09 23-24 to £1196.90 (10%).	Email
The council agreed to accept the cost from BDC for grass cutting 2024/2025	
Supernova – repair costs from Kompan, dated 2019. Request authorisation to progress with revised repair cost and or to date quotes for the supernova. The quotes should be to replace, repair and a new supplier.	Email
The council requested that the clerk gain up complete replacement costs.	

**ACTION – Clerk to inform BDC of the continuation of contract**

**ACTION – Clerk to gain quotes for replacing and repairing the Supernova playground equipment and report back to full council in April 2024.**

PH asked if the councillors have had responded to the email concerning the British Heart Foundation Defib Grant Application for a second defib within the parish.

**ACTION – Clerk to apply to the BHF to see if the Parish Council could have a new defib donated**

**CORRESPONDENCE – FOR INFORMATION ONLY (Appendix F November 2023 mtg)**

Format - Contents	Email/Letter	None received

**1283-02/24 Parish Council Website**

Approved by Full Council

*Paulley*  
Chair/Vice Chair @ Meeting Date 9.4.24

Cuttlesh have confirmed that they have purchased 2commune. The council have proposed that they continue to use these services through Cuttlesh with no disruption to the services.  
**Proposed/seconded: PH/MW Decision: Accepted**

**ACTION – Clerk is to complete the acceptance form for Cuttlesh to accept T&Cs**

**1284-02/24 Appointment of Planning Committee Member**

The council proposed RT join the Planning Committee as the third member.  
**Proposed/seconded: PH/M Decision: Accepted**

**1285-02/24 Appointment of Finance Sub Committee Member**

The council decided to postpone this decision until the vacancy has been filled. The sub committee is currently quorate.

**1286-02/24 Appointment of Recreational Ground Sub Committee Member**

The council proposed PH join the Recreational Ground Sub Committee.  
**Proposed/seconded: TE/EH Decision: Accepted**

**ACTION – Clerk is to organise a Recreation Ground Sub Committee Meeting as soon as possible.**

**ACTION – Clerk to update documentation with up-to-date members of committees/sub-committees**

Some confusion was raised relating to the most recent versions of documents within the website. When searching for documents archived documents are still available to view and often come up as the most recent documents. The council have asked the Clerk to look at what can be done to make sure the most recent documents are most accessible.

**ACTION – Clerk to work on a dedicated webpage on the website for most recent documents.**

**1287-02/24 Planning (inc Planning Applications as per Appendix G)**

**PLANNING APPLICATIONS –from 10.01.24 – 06.02.2024**

**NON**

The council have requested for the Clerk to research what stage the Holt application is at through BDC

***ACTION - Clerk to research what stage the Holt application is at through BDC***

Approved by Full Council

*9.4.24*  
Chair/Vice Chair @ Meeting Date

MATTERS ARISING NOV 2023 MEETING			
Agenda Item/ Month	Minute detail/work required	To Be Actioned By:	Status
1230-11/23 Donation of Land	Further investigations to be made via Fields in Trust on options available to TPC and general exploratory/fact finding detail to be undertaken. RT to write to D Harrison for further clarity. Visit pending (as advised Jan 24 mtg) – Update 06.02.24 This item will be discussed at the next Recreational Ground Sub Committee Meeting	Recreational Sub Committee	In progress
1234-11/23 Recreation Ground 'Rules of Use'	Base/bullet point signage to be sourced and produced with full details including listing with content to be allocated to a specific page on the TPC website. TPC website page completed, email received requesting further information from 'sign here' based in Leicester. EF unable to complete, handover to HP. – Update The rules to be printed will be decided at the next Recreational Ground Sub Committee meeting. HP will get some quotes for various sizes/material.	EF/HP	In Progress
MATTERS ARISING OCT 2023 MEETING			
Agenda Item/ Month	Minute detail/work required	To Be Actioned By:	Status
1213-10/23 Action List 1139-04/23 5	Revisited - Accessibility issues for wheelchair users in and around the parish via the footpath network insufficient. Update - RT to complete research with parishioners concerning accessibility issues and where dropped curbs would be best placed. MW informed the council that funding is unlikely from LCC due to funding issues but this project may be able to be funded through donations etc	RT/MW	In Progress
1221-10/23 Exchange	Enquire to the cost of installing water and electricity on the recreation ground – Water costings awaited, elec in excess of £4k No further progression	PH	CLOSED Jan Mtg

Approved by Full Council

Chair/Vice Chair @ Meeting Date 9.7.24

**1289-02/24 D-Day Celebrations 6<sup>th</sup> June 2024**

PH advised the council of the celebration that have been suggested from the RBL. This year National Fish & Chip Day has been moved to Thursday 6<sup>th</sup> June 2024 to coincide with the D-Day celebrations. The council have suggested that a fish and chip van be sourced for the evening, the beacon be lit at 21:15 and a group of local people be organised for a sing along.  
**Proposed/seconded: TE/RT Decision: Accepted**

**ACTION – RT to source a fish and chip van for the event.**

**ACTION – EH to speak to parishioners re organising sing along and see if a military jeep would be available to attend.**

**ACTION – RT to speak to member of the public who is storing the beacon to organise it for the day.**

**1290-02/24 HNRFI - Rolling agenda item to ensure any dates, issues, matters of interest are raised and discussed**

No official update. MW attended a meeting with relevant parties and expressed her disappointment that there had been little progress with parties proving answers for concerns raised or solutions to issues highlighted.

**1291-02/24 Fosse Villages Shaping Our Future - Rolling agenda item. Updates, issues, plan raised and discussed at the meetings of the Fosse Villages Shaping our Futures Forum.**

The last meeting was postponed due to flooding issues but Stuart Bacon is in the process of organising a meeting as soon as possible.

**1292-02/24 TPC Working Party/TPC Community Working Group Rolling agenda item**

The council confirmed that date for the big help out as 27<sup>th</sup> April 2024.

A member of staff at the school has asked how the children could get involved. Many of the children do not live in the parish, but the school are keen to be involved. The council suggested several sites that the children could tend to, planting bulbs and flowers. Also helping keep the Recreation Ground clean and tidy.

**ACTION – RT is to talk to the school and include the locations where the children can help around the village. RT is to take photos of the areas to share with the school.**

PH Suggested that the children help with planting in the churchyard. The round bench has been renovated and it would be nice to have some floral display in that area. Member of the Public stated that they would be happy to fund this if the children wanted to plant in the area.

**1293-02/24 Exchange of Members Information**

MW asked for councillors to attend an Exagen meeting on 22<sup>nd</sup> Feb 2024 at 1pm at the Village Hall. The meeting is to discuss the community fund and the company down and make sure that the funds are used specifically for local projects within the parish and not spent elsewhere. MW Suggested the council look at organising a committee and a strategy as to how the money can be used and stored. Magna

Approved by Full Council

9.4.24  
Chair/Vice Chair @ Meeting Date



Park has a large fund for the local community and it would be useful to see how they work their funds and look to see if in principle this could work for TPC.

**NOTED**

**ACTION – Clerk is to add community funds to the agenda for April 2024.**

TE Confirmed the date of the community Resilience Meeting is 10am on 24<sup>th</sup> Feb 2024.

TE Requested that a joint meeting of the Planning and Recreation Ground Sub Committee be organised to discuss the land which is to be gifted to the PC by a member of the public.

**ACTION – The Clerk is to organise this meeting with the councillors involved.**

PH Informed the council that he had attended the Police and Crime Commissioners Meeting. They will be holding Parish Council surgeries and invitations will be arriving soon.  
PH Requested that a Finance Committee Meeting be organised as soon as possible.

**ACTION – Clerk to organise a Finance Committee Meeting with the councillors involved.**

Chair declared the meeting 'Closed' at approximately 8.42pm

**Next Scheduled Meeting(s) Calendar:**

**Tuesday 9<sup>th</sup> April 2024- 19:30**

Signed:..... (Chair/Vice Chair) Dated:.....

Approved by Full Council

Chair/Vice Chair @ Meeting Date .....  
9.4.24