



## **THURLASTON PARISH COUNCIL**

Clerk/Responsible Financial Officer: Elaine Foxon  
16 Cambridge Drive, Desford, Leicestershire, LE99JB

☎ 07873 229990 Email: [clerk@thurlastonparish.org.uk](mailto:clerk@thurlastonparish.org.uk)

### **FINANCE SUB COMMITTEE MEETING NOTES HELD via virtual platform (Zoom) 7pm, 6<sup>th</sup> October 2020**

**Present:** Roni Tinsley (Chair) (RT), Paul Holyman (PH), Trevor England (TE), Elaine Foxon (Clerk/RFO) (EF)

**Apologies:** Phil Marshall (PM)

#### **1) Evidence of reporting and minuting of bank balance Jul - Sept**

Copy of bank statement circulated to all prior to meeting.

Bank statement 'actual' funds £15,026.15

EF advised - Entry issue HSBC notified incorrect credit to account 'held'

EF advised £554.76 uncleared cheques

#### **2) Quarterly Review 2020 - 21 Accounts**

Income and expenditure to date, spreadsheet circulated to all prior to mtg.

No issues.

RT advised omission of village hall £30 for Jan - Mar.

EF confirmed July invoice listing. Amended and entered onto spreadsheet.

RT advised £30 VAT amount via Whitehalls July invoice not shown in VAT listing.

EF amended and entered onto spreadsheet.

#### **3) Precept 2021-2022 with review of 3 year plan**

Revised 3 year plan circulated to all prior to meeting for 2020-2023.

PH clarified reserves 2013 £17k. 2020 £4k.

Reviewing current financial status and projected expenditure up to March 2022 possible reserves increased to £6k, which equates to less than 6 months basic operational costs for the Parish Council.

2021-2022 precept provisionally agreed by Full Council November 2019 as part of 3 year plan of £21,600

**Decision:** Unanimous retain.

2022-2023 recommendations to initially place at circa £24k with no recommendations to exceed £25k.

**Decision:** Agreed

**Actions:** PH to review 3 year plan detail and documentation. EF to circulate to all prior to next full Council meeting.

Recommend £21,600 as the Precept 2021-2022

#### **4) Exchange - Any advices, comments, questions raised in addition to the agenda items specified.**

EF confirmed Annual return documentation now received with Conclusion of Audit completed. No adverse findings or issues.

Notice of Conclusion of Audit published on TPC website and noticeboard.

EF requested permission to purchase Charles Arnold Baker 12<sup>th</sup> Edition as and when published (anticipated December) with LRLAC sourcing a member discount code as and when,

**Decision:** Agreed.

PH advised discussions with regards Christmas Hampers in conjunction with the Carnival Committee have been undertaken as requested by Full Council (September meeting).

92 households identified who would normally be invited/attend the Annual Christmas Meal.

Approximate costs for each of these households to receive a hamper at a cost of £15 per hamper. £500 donation from Carnival Committee agreed with the balance from TPC.

**Decision:** Recommend progression to Full Council.

#### **Meeting Closed 8pm**

Next Meeting 6<sup>th</sup> January 2021.