



THURLASTON PARISH COUNCIL

Clerk/Responsible Financial Officer: Elaine Foxon
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FINANCE SUB COMMITTEE MEETING NOTES HELD via virtual platform (Zoom) 7pm, 7th July 2020

Present: Roni Tinsley (Chair) (RT), Paul Holyman (PH), Trevor England (TE), Phil Marshall (PM), Elaine Foxon (Clerk/RFO) (EF)

1) Evidence of reporting and minuting of bank balance Apr - June

Copy of bank statement circulated to all prior to meeting.

Bank statement shows: £8,269.41 'actual' funds ££8,231.26

EF advised - Entry issue HSBC notified incorrect credit to account.

EF advised all cheques raised 'cleared'

2) Quarterly Review 2020 - 21 Accounts

Income and expenditure to date, spreadsheet circulated to all prior to mtg.

No issues.

PH queried VAT tab within spreadsheet - EF identified current VAT charged from 01.03.20 but no reclaim yet made. EF to file 01.03.20 - 30.06.20 imminently £272.99 in total.

3) Future Meeting Dates

6th October 2021 - Precept specific

5th January 2021 - Precept review and confirmation

23rd March 2021 - End of year

4) Exchange - Any advices, comments, questions raised in addition to the agenda items specified.

EF advised Annual leave 14th July - 19th July - cheque book to be taken to PH Monday 13th July

EF confirmed Annual return documentation and additional documents all sent registered to PKF Littlejohn, external Auditors and has been signed for. No other feedback at this time. All necessary 'Notices' published and available within TPC website.

EF advised pension Regulator 3 year review has been received. Whitehalls to progress as per previous arrangement. EF remains 'opt out'. EF confirmed cost as £150 + VAT no increase made.