



## **THURLASTON PARISH COUNCIL**

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### **FINANCE SUB COMMITTEE MEETING NOTES HELD 7pm, 7<sup>th</sup> January 2020**

**Present:** Roni Tinsley (Chair) (RT), Paul Holyman (PH), Trevor England (TE), Elaine Foxon (Clerk/RFO) (EF)

#### **1) Quarterly Review 2019-20 Accounts**

Review of income and expenditure to date.

**Decision:** Reviewed and Accepted

**Action:** Proposal to Full Council for any unspent, allocated funds, at the end of the financial year, to be transferred to 'General Reserves from 1<sup>st</sup> April 2020 for 2020-2021 financial year.

#### **2) Precept 2020-2021 budget**

'draft' circulated to prior to meeting.

£18,000 'in principal' accepted by Full Council July 2019 meeting.

Full analysis and review undertaken of projected income and expenditure to ensure provisional precept figure correct.

General 'housekeeping' undertaken with deletion of 'unused' headings, relocation of others into correct expenditure category.

Review of BDC confirmed 'base rate'

Council Tax Base of 287.05 dwellings. The outcome of this is that for 2020/21 the Parish Council Tax Rate will be £62.71, compared with £52.81 for 2019/20 – an increase of £9.90 per annum Band D (0.19p per week).

**Decision:** Accepted

**Action:** PH to update docs to reflect analysis and revisions. Recommendations to Full Council as for £18,000 precept 2020-2021

#### **3) VAT Claim and Process Update**

EF advises VAT refund made from 01.09.19 - 31.12.19 of £1,121.89 receipt awaited.

#### **4) Asset Register and Risk Assessment Annual Review**

Asset Register - Full review undertaken.

**Action:** Speed Sign to be removed as recognised as 'beyond economical repair' with EF to note, Annual Return figures to reflect deletion. Revised document to be circulated by EF to Full Council for with advisory on recommendation of asset deletion.

Risk Assessment - Full review undertaken.

**Action:** Document to be circulated by EF to Full Council with notification review undertaken and 'accept' with no amendments.

## 5) Exchange

EF advised invoiced in error twice by RBL relating to one of the wreaths for 2019. £35.50 cheque raised at December meeting, although NOT presented to the bank as yet, pending advices.

**Proposal:** Cheque for £35.50 to be presented to the bank and funds retained as an additional donation from TPC to RBL of £17.75.

**Decision:** Recommendation to Full Council to 'accept' proposal that the additional donation is retained and cheque for £35.50 banked.

EF advised cost of 'Billy and Belinda Bollards' identified as per request received at December meeting of Full Council at £469.30 although this excs installation and is also the 'moveable' version, not 'fixed' (permanent installed)

**Decision:** Insufficient space on either pavement outside the Primary School and will restrict pedestrians.

**Action:** Recommendation to Full Council to source possible alternatives to improve pedestrian safety and continuous parking issues.

Date of next meeting: 24<sup>th</sup> March 2020 - End of Year  
Meeting closed @ 8pm.