



## **THURLASTON PARISH COUNCIL**

Clerk/Responsible Financial Officer: Elaine Foxon  
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### **FINANCE SUB COMMITTEE** **Thurlaston Village Hall, rear meeting room** **Meeting to be Held,** **Thursday 4 January 2024, At 7.30pm**

**Present:** Roni Tinsley (Chair) (RT), Trevor England (TE), Paul Holyman (PH), Phil Marshall (PM) Elaine Foxon (Clerk/RFO) (EF)

**1) Apologies**

None

**2) Evidence Of Reporting And Minuting Of Bank Balance**

Bank balance as of 30.12.2023 £31,842.38

**Decision:** Accepted.

**3) Review And Approve Bank Reconciliation**

Bank statements reviewed from September to November and matched with cash book and monthly reconciliation detail.

**4) Quarterly Review 2023 - 24 Accounts - Income and expenditure to date**

Spreadsheet circulated to all prior to mtg

**Decision:** Accepted

**5) Risk Management And Fixed Asset Register - Annual review of the Fixed Asset**

Register, Risk Management Policy and details, as required for audit purposes, circulated to all prior to meeting.

Full review undertaken

**Decision:** Accepted. Recommendation February meeting.

**6) Precept 2024-25 –**

Review of costs etc; which equated to £30,088 original recommendation to Full Council following confirmation of Band 'D' detail and any other additional detail

Provisional precept of £30,088 to be retained with income and expenditure reviewed and sufficient.

**Proposal:** Precept £30,088 for 2024-2025 which equates to Band D increase from £100.67 to £103.12, annual increase of £2.45 (2.43%) as per BDC calculation sheet.

**Decision:** Accepted. Recommendation January meeting.

**Proposal:** cost centre to be created 'Thurlaston Village Hall Sustained Maintenance' with an allocated amount of £1000 for 2024-2025 and each subsequent year. Funds to be requested by the village hall committee every September, in writing, with a specific use/purpose.

**Decision:** Accepted. Recommendation January meeting.

**7) BDC Servicing Rates 24/25 – Public space bins**

Noted and accepted.

**8) Exchange - Any advices, comments, questions raised in addition to the agenda items specified.**

No details.

**Meeting Closed: 8.25pm**

**Proposals to be made to Full Council January meeting: -**

Details of which will be circulated prior via a copy of these minutes.

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**Decision:** Accepted. Recommendation to Full Council to be made January meeting.

**Proposal:** cost centre to be created 'Thurlaston Village Hall Sustained Maintenance' with an allocated amount of £1000 for 2024-2025 and each subsequent year. Funds to be requested by the village hall committee every September, in writing, with a specific use/purpose.

**Decision:** Accepted. Recommendation to Full Council to be made January meeting.

**Proposals to be made to Full Council February meeting: -**

RISK MANAGEMENT AND FIXED ASSET REGISTER - Annual review of the Fixed Asset Register, Risk Management Policy and details, as required for audit purposes, circulated to all prior to meeting.

**Decision:** Accepted. Recommendation to Full Council to be made February meeting.