



THURLASTON PARISH COUNCIL

Clerk/Responsible Financial Officer: Elaine Foxon
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FINANCE SUB COMMITTEE MINUTES of Meeting Held at Thurlaston Village Hall, 7.30pm, 29th March 2022

Present: Roni Tinsley (Chair) (RT), Trevor England (TE), Paul Holyman (PH), Phil Marshall (PM)
Elaine Foxon (Clerk/RFO) (EF)

Apologies: None

1) Evidence of reporting and minuting of bank balance January - February

(TPC 7th December 2021 Full Council meeting, minutes reflect bank balance and I & E detail noted)

Bank statements presented to all present with confirmation of following still to be processed/outstanding as awaiting March 2022 statement which will be scanned and forwarded upon receipt.

Bank statement balance 28.02.22	£11,391.09
Minus cheques to clear/bank charges	-£ 1,142.79
£ 62.60 100372	
£400.00 100371	
£537.67 100382	
£107.40 100384	
£ 21.12 100386	
£ 14.00 HSBC business banking charges	
Plus grant from National Lottery	£ 4,200.00
Actual closing bank balance:	£14,448.30

Proposal: Breakdown as above to be circulated to Full Council prior to Full Council meeting 5th April
Decision: Accepted. EF to progress

2) Year End Accounts 2021/2022

Income and expenditure, spreadsheet circulated to all prior to mtg - **Noted**

Proposal to be made to Full Council:

All underspends to be transferred to 'General Reserves' commencing 1st April 2022

3) HSBC Credit 10.06.2020

£38.12 held not TPC's and confirmed via HSBC at the time and remains 'as credit' as not requested to be returned by original 'payee'.

Proposal to be made to Full Council:

To accept incorrect deposit 10.06.20 - conf via HSBC and to now be accounted for within March receipts and 2021-2022 financial year

4) Internal Audit

EF Advised External Auditors completion date has been confirmed as 1st July 202.

The majority of documents have been prepared and ready for the Internal Auditor, pending: Receipt of March bank statement.

Acceptance of Section 1 of AGAR page 5 as per agenda item for Full Council 5th April.

5) Exchange - Any advices, comments, questions raised in addition to the agenda

i) S137 EF advised the following:

The Department for Levelling Up, Housing and Communities (DLUHC) has notified the National Association of Local Councils (NALC) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2022/23 is £8.82 per elector.

This is the amount as a result of increasing the amount of £8.41 for 2021/22 by the percentage increase in the retail index between September 2020 and September 2021, in accordance with Schedule 12B to the 1972 Act.

We are therefore able to spend up to £5,177.34 under this authority - **Noted**

ii) EF confirmed receipt of BDC service agreement for litter/dog bins.

Decision: Reviewed, accepted and EF to sign and return.

Meeting closed 8.15pm