



## **THURLASTON PARISH COUNCIL**

Clerk/Responsible Financial Officer: Elaine Foxon  
16 Cambridge Drive, Desford, Leicestershire, LE99JB

☎ 07873 229990 Email: [clerk@thurlastonparish.org.uk](mailto:clerk@thurlastonparish.org.uk)

### **Minutes of Thurlaston Parish Council Meeting Held at 7pm, Thurlaston Village Hall on 8<sup>th</sup> June 2021**

**Present:** Councillors Roni Tinsley (RT) (Chair), Trevor England (TE) (Vice Chair), Paul Holyman (PH), Esther Harrison (EH), Maggie Wright (MW), Philip Marshall (PM), Elaine Foxon (EF) (Clerk/RFO)

**Parishioners/Visitors Present:** None

#### **883-06/21 Apologies**

CC Breckon (LB)

Noted and Accepted

#### **884-06/21 To Approve the Minutes of the Annual Parish Council meeting held 11<sup>th</sup> May 2021 (Appendix A)**

**Proposed/seconded:** MW/EH **Decision:** Accepted

#### **885-06/21 To Approve the Minutes of the Annual Parish meeting held 11<sup>th</sup> May 2021 (Appendix H)**

**Proposed/seconded:** MW/TE **Decision:** Accepted

#### **886-06/21 To Note the Minutes of the Planning Committee meeting held 25<sup>th</sup> May 2021 (Appendix I)**

Circulated to all prior to meeting.

**Contents Noted/Accepted**

#### **887-06/21 Request for Dispensations for Matters Where Councillors Have Disclosable Pecuniary Interests**

None received

#### **888-06/21 County Councillor and/or District Councillor Report**

CC Report - No report filed although request made by LB via the Clerk, his full support of the recent objection made by TPC relating to 9 dwelling planning application, Moat Close in his absence is still recorded within the minutes.

DC report as follows:

#### **Blaby District Council – June 2021 Report**

Blaby District Council now has their own dedicated tourism information wall based at the new Fosse Park Food Central site in partnership with The Crown Estate. Working with the Tourism Partnership and local artists a fun and colourful map of the district has been created, highlighting some of our tourism attractions.

Approved by Full Council

.....Chair/Vice Chair @ Meeting Date.....

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A digital screen has also been added to the wall to allow the promotion of up-to-date information on the Blaby District tourism offer. It is located in a high footfall area and will help greatly with ambitions to boost tourism in the district.

### **Local Business Grants**

Some further grant money has been made available for local businesses. A restart grant is support for non-essential retail, hospitality, accommodation, leisure, personal care and gym businesses. Under this scheme businesses that meet the eligibility are entitled to a one-off grant.

A First Time Support Grant is aimed at businesses that haven't been forced to close and have not qualified for previous grant schemes but have been impacted financially by COVID restrictions. The business must also be a registered business rate payer and have a rateable value of £100,000 or below.

A mobile Business Support Grant is for businesses that have not benefitted from previous grant schemes, been financially impacted during the national or local lockdowns over the past year. It is specially designed for those businesses that have no "physical" premises that are more mobile in where their business is being carried out so as such would not have ordinarily qualified for any of the various previous schemes in operation. **Contact the Business Hub at Blaby for more information and ways of support.**

### **Environmental Health Update**

With the re-opening of indoor hospitality from 17<sup>th</sup> May the Environmental Health team have contacted 300 businesses and conducted 50+ unannounced inspections of hospitality and leisure venues to ensure that they are operating in a COVID secure way. In addition, Covid marshals are undertaking visits at weekends to a range of premises to check compliance with Covid controls.

The owner of a mobile home park in the district has been prosecuted for the failure to comply with legal notices served requiring them to undertake essential works to the electrical installation. The successful prosecution and fine demonstrate that the Council will continue to take formal action where necessary to ensure compliance and maintain standards for residents of sites within the district.

A member of the public has been prosecuted for an offence relating to fly tipping which helps to reinforce and raise awareness of the recent campaign messages in relation to resident's duty of care to dispose of waste appropriately.

### **889-06/21 Parishioners Time Inc. Local Concerns Reported to Members/Clerk**

None present or raised.

### **890-06/21 AUDIT 2020-21**

Internal Auditor report circulated to all prior to meeting.

EF advised the original report as seen by Members of the Finance Committee had contained some anomalies:

- (i) Figures relating to a.n.other Parish/Town Council had been referenced and detailed within the report.

**Outcome:** These had since been removed from the report tabled and correct figures recorded.

(ii) Reference that 'draft' minutes were within the public domain after approval by Full Council - EF had confirmed these were retained within the 'archive' documents of the Parish Council website for reference. Accepted and approved minutes were shown within the meetings calendar within the relevant meeting dairy entry.

**Outcome:** This had since been removed from the report tabled.

(iii) Reference that the financial regulations had not been reviewed since January 2019 - EF had clarified as shown within the financial section of the website, financial regulations had been reviewed and approved October 2019 and subsequently published.

**Outcome:** This had since been removed from the report tabled.

(iv) Reference that the Council had failed to set and approve a budget - EF had challenged this as 3 year financial plan had been published on the website. Minute reference with revised 3 year plan 785-10/20 (13th October mtg) with a further being prepared and agreed to incorporating precept total 799-11/20 (17th November mtg) which had also been reiterated via email 17th May 2021 to the Internal Auditor. Budget and Actuals spreadsheet had also been sent for reference

**Outcome:** Retained within the report tabled.

RT advised communication had been very sporadic and poor again this year from the same Auditor as last year although exceptions had been made previously due to the Covid 19 outbreak there seemed no just cause this year.

EF confirmed initial audit documentation sent 16th April with a request for completion no later than 24th May 2021 which was accepted 19th April, with no further communications until 17th May 2021.

PH also referred to minor details highlighted that were as per previous year(s) that had not been picked up i.e. terminology used for agenda items had remained 'as is' but were now not acceptable or not recommended.

**Proposal:** Refusal of report as tabled, with a formal report filed to LRALC highlighting the above and concerns regarding communications, also breach in data protection made by detailing a.n.other Parish/Town Council financial figures within the original report.

**Decision:** Accepted. EF to draft a letter under instruction and circulate for approval prior to sending to LRALC

EH requested it is noted within the minutes 'Full Confidence' remain in the Clerk/RFO and members of the Finance Sub Committee.

All Members agreed.

### **891-06/21 Certificate of Exemption & Audit 2020-21**

Circulate to all prior to the meeting with complete AGAR document.

**Proposal:** Accept as tabled.

**Decision:** Accepted with all relevant areas agreed and signed. EF send to external Auditor and publish with Notice of Electors Rights.

Approved by Full Council

## 892-06/21 Accounts (to be paid appendix B, received appendix C)

The account detail below was presented to Full Council:

### Accounts payable

<u>Payee</u>	<u>Description</u>	Nett invoice total	VAT	Invoice total inc VAT	Cheque No:
Blaby District Council	Dog/Litter bin emptying (1st quarter)	£349.19	£116.39	£465.58	100335
Clerk	Salary and Expenses - June	£574.44	£0.00	£574.44	100336
HMRC	PAYE June	£117.00	£0.00	£117.00	100337
Leics Playing Fields Ass	2021 Membership	£30.00	£0.00	£30.00	100338

### Received

<u>Received from:</u>	<u>Description</u>	
BDC	Parish Precept 1st Instalment	£12,750.00

**Accounts listing Proposed/seconded:** MW/EH **Decision:** Accepted

## 893-06/21 Correspondence Received (To be discussed appendix E and for info only F) CORRESPONDENCE – TO BE DISCUSSED (Appendix E May 2021 mtg)

Format -	Contents
Email/Letter	
None received	

### CORRESPONDENCE – FOR INFORMATION ONLY (Appendix F May 2021 mtg)

Format -	Contents
Email/Letter	
None Received	

## 894-06/21 Planning (inc Planning Applications Appendix G) and Neighbourhood Plan PLANNING APPLICATIONS –from 12.05.21 - 08.06.21

**Ref:** 21/0391/FUL, The Paddocks Bungalow Farm Leicester Road Thurlaston

**Description:** Use of land for the siting of 3 additional lodges (caravans) within the existing lodge (caravan) site.

**Decision: Objection Raised and filed to BDC**

**Ref:** 21/0266/FUL, Ewefields Farm, Croft Road, Thurlaston

**Description:** Erection of an open sided agricultural barn

**Decision:** No Objection

Notification of Formal Decision:

**Ref:** 21/0553/NMAT, Thurlaston Chapel, Main Street, Thurlaston

Blaby District Council has concluded that the proposed amendments to application 20/1068/FUL as shown on the submitted plans listed are non-material and therefore do not warrant the submission of a fresh planning application.

**Decision:** Noted

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

Details discussed and reviewed at the Planning Committee meeting held 25<sup>th</sup> May 2021

**Ref:** 21/0230/FUL, Land to the east of The Holt and adj Moat Close, Desford Road, Thurlaston

**Description:** Erection of 9 dwellings with new access off Moat Close and associated external works.

**Decision:** Objection.

**Action:** EF to compile draft statement, circulate to all Members for approval and then submit to BDC

Invalidated Planning Application received:

**Ref:** 21/0340/OUT, 22 Church Street, Thurlaston (Poachers Bistro)

**Description:** Change of use to existing public house from A3 to C3 (residential) and residential development for a terrace of three, three bed homes at rear of car park.

Advices to date received from BDC Planning Officer -

'The above application has been invalidated due to discrepancies in the application. The applicant will have to either submit further information to validate the application or withdraw the application.

I will re consult you if the applicant submits additional information to validate the application.'

RT advised additional documentation 8<sup>th</sup> June 2021 had been uploaded by BDC to the planning application 21/230/FUL with the 'closure' date for comments scheduled for 10<sup>th</sup> June which was totally inadequate.

**Proposal:** EF to contact BDC Planning Officer immediately and request an extension to enable and ensure full review of ALL documents relating to the application.

**Decision:** Accepted. EF to progress.

### **895-06/21 Community Event**

EF advised in addition to the Carnival Committee being unable to assist with any event this year, BDC were also unable to provide the inflatables due to current restrictions and immediate future uncertainties.

Clarity provided on Platinum Jubilee 2022 and the extended Bank Holiday period that had been granted Thurs 2<sup>nd</sup> June and Friday 3<sup>rd</sup> June 2022.

Agreed ideal opportunity for 'Community weekend' with various groups/organisations involved.

#### **Proposal:**

Marquee originally order and still on 'stand by' to be booked if available and erected Thurs 2<sup>nd</sup> June - Sunday 5<sup>th</sup> June.

**Decision:** Agreed. PH to contact

#### **Proposal:**

PTA/School to be contacted for a fund raising 'sleepover' event Thursday 2<sup>nd</sup> June.

**Decision:** Agreed EF to contact

#### **Proposal:**

Inflatables, if available to be booked with BDC 11am - 3pm.

**Decision:** Agreed. EF to progress

#### **Proposal:**

Approach the Carnival Committee to see if viable option to 'move' the carnival to Saturday 4<sup>th</sup> June. IF agreed then use of marquee to be made available to the Carnival Committee from 4.30pm Friday 3<sup>rd</sup> June.

**Decision:** Agreed. EF to contact.

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

**896-06/21 TPC Working Party/TPC Community Working Party**

Rolling agenda item, no items for discussion submitted.

**897-06/21 Exchange of Members Information**

- 1) EH advised revised contract of employment had been agreed with EF following the draft being circulated and reviewed.
- 2) PM/RT/TE repeated concerns in relation to Daniel Newton Wood and a site inspection had been undertaken which confirmed very few trees remain.

**Action:**

RT to apply as part of the current Woodland Trust campaign for as may new trees as possible and also approach Shire Grants.

EF to contact Clerk for Huncote PC and discuss the possibility of a combined effort 'Huncote Acresford Project'

EF to contact Simon Harrison and request reduction in grass levels/tidy and then a site inspection by PM/TE/RT to be undertaken. Possibly requires regular grass cutting to assist with growth of any future samplings etc

- 3) RT raised accessibility concerns over the location of the dog bin currently located in the gateway to the field opposite the Garden Centre with a possible relocation next to the stile which leads from Croft Road to the footpath V74.

**Action:** EF to contact landowner and seek permission.

- 4) MW/PM/RT raised concerns again over the current safety and condition of the stile which leads from Croft Road.

**Action:** EF to contact the land owner initially and ask if removal of stile and conversion to gate is acceptable.

- 5) TE advised wildflower verge very impressive and visually positive.
- 6) TE raised concerns over parking issues within the Parish, specifically Desford Road where parking on the pavement had been noted on a number of occasions.

**Action:** Future newsletter article.

- 7) TE asked if weekly and monthly inspection reports were still being submitted. EF advised chased in January again but none received since then nor invoices, with lapses prior to that.

**Action:** Susannah to be contacted with clarity on procedures/protocol again.

- 8) TE advised increase in HGV traffic through the village although designated 7.5tonne route. Also highlighted on 'Spotted Thurlaston' facebook page which repeated the procedure to note the registration number and report to LCC Highways.

- 9) RT confirmed that the grounds maintenance team of BDC had been approach directly in relation to possible strimmer damage to the new play equipment and request made to extend the distance between the equipment and commencement of strimming/mowing. BDC team recommended the use of weed killer around these areas by TPC.

**Action:** Susannah to be instructed. EH to progress.

Next Scheduled Meeting(s) Calendar:

Full Council Meeting: Tuesday 6<sup>th</sup> July 2021 at 7pm

Chair declared the meeting 'Closed' at 8.15pm

Signed:.....( Chair/Vice Chair)      Dated:.....

Approved by Full Council

.....Chair/Vice Chair @ Meeting Date.....