



## **THURLASTON PARISH COUNCIL**

Clerk/Responsible Financial Officer: Elaine Foxon  
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### **Minutes of Thurlaston Parish Council Meeting**

**Held at 7pm, on 20<sup>th</sup> April 2021, 'virtually' via Zoom as published due to COVID-19 and social distancing directives.**

**Present:** Councillors Paul Holyman (PH in Part), Roni Tinsley (RT) (Vice Chair acting Chair for meeting), Maggie Wright (MW), Trevor England (TE), Philip Marshall (PM), Elaine Foxon (EF) (Clerk/RFO)

**Parishioners/Visitors Present:** Ray Harris (RH)

**PH opened the meeting then transferred 'Chair' to RT.**

#### **845-04/21 Apologies**

Cllr Paul Holyman (PH), Cllr Esther Harrison (EH), Cllr Lee Breckon (LB).  
Noted and Accepted

#### **846-04/21 Minutes from the Parish Council Meeting Held 9<sup>th</sup> February 2021 (Appendix A)**

**Proposed/seconded:** MW/PM **Decision:** Accepted unanimously

#### **847-04/21 Minutes from the Thurlaston Recreation Ground Charity (Charity 1088907) Annual General Meeting held 9<sup>th</sup> February 2021 (appendix H)**

**Proposed/seconded:** TE/PM **Decision:** Accepted unanimously

#### **848 - 04/21 Minutes from the Planning Committee Meeting Held 18<sup>th</sup> February 2021 (Appendix I)**

**Proposed/seconded:** PM/TE **Decision:** Accepted unanimously

#### **849-04/21 Meeting notes of the Recreation Ground Sub Committee meeting held 15<sup>th</sup> February 2021 (Appendix J)**

**Proposed/seconded:** PM/MW **Decision:** Accepted unanimously

#### **850-04/21 Meeting Notes of the Finance Sub Committee meeting held 9<sup>th</sup> April 2021 (Appendix K)**

Expenses agreed.

**Proposed/seconded:** MW/TE **Decision:** Accepted unanimously

#### **851-04/21 Request for Dispensations for Matters Where Councillors Have Disclosable Pecuniary Interests**

None received

Approved by Full Council

.....Chair/Vice Chair @ Meeting Date.....

**852-04/21 Proposal to permit the Annual Parish Meeting to be held on Tuesday 11th May 2021, following expiry of regulations drafted by Government to change the way Parish Councils are required to hold meetings via virtual platform due to COVID -19 Pandemic**

**Decision:** Agreed. EF to publish on TPC website

**853-04/21 Proposal To 'Move' Annual Parish Council Meeting to Tuesday 4th May 2021.**

**Decision:** Declined. Retain as 11<sup>th</sup> May 2021 due to postponement of April meeting insufficient time for EF to prepare.

**854-04/21 County Councillor and/or District Councillor Report**

CC Breckon no report filed although in his absence requested it be noted that he had enjoyed working with Thurlaston Parish Council over the past 4 years and hoped to be back following re-election 6<sup>th</sup> May 2021 for bigger and better representations for the division.

DC report as follows:

**Blaby DC April 2021 Report**

**Fosse Park Update**

Good news regarding the launch of the new extension at Fosse Park – Food Central and Fosse Park West. These new developments will be opening to the public in early April, keeping in line with the Government's guidance on the opening of non-essential retail.

**Glen Parva Prison Update**

The construction at the new prison site continues to make progress. There has been a battle with the elements facing wet, snowy and icy conditions since the return in the new year however, the work continued with the piling and earthworks, which are progressing well.

**Guidance on Census field Operation**

The Office for National Statistics has carried out the Census for 2021 across England and Wales. Census Day was Sunday 21st March.

After this day, in the authority area, census officers will be:

- knocking on doors following up non-responders
- helping the public with queries

For any queries please contact:

[2021Census.LA.Liaison@ons.gov.uk](mailto:2021Census.LA.Liaison@ons.gov.uk)

**A Place to Grow**

A Place to Grow has been nominated for the Tracey Miller Community Award as part of our involvement in the Leicester Comedy Festival.

A Place To Grow ran a virtual and outdoor workshop focusing on poetry written by our service users and performed by award winning Rob Gee.

The awards evening will take place 29<sup>th</sup> March at 7pm. Look out on social media for the video of the final poem [@BlabyDC](#) and [BlabyDC](#) facebook page.

## Leisure Centre Update

Following the governments guidance, our Leisure Centres (Enderby and Huncote) will be re-opening on Mon 12<sup>th</sup> Apr, along with Enderby Golf Course on Mon 29<sup>th</sup> March.

## S106 Open Space Contributions

The following S106 Grant Funding applications for held Off Site Open Space contributions have currently been submitted to be considered by the Planning Obligations Monitoring Group at the next meeting due to be held on Thursday 15 April 2021.

## Electric Vehicle Charge Points

Work has now started on installing EV Chargers across the district. Working with our delivery partner EB Charging Ltd we are creating 24 dedicated 7kW charging bays across some of our car parks; Leicester Road, Weavers court, Enderby Rd. and John's Court.

We are also trialling the latest technology from Innovate UK that will provide even more charging bays and sockets for drivers to plug into via 'NetX units'. Work is expected to be completed in early April 2021 with the official launch to follow soon after.

## Bouskell Park Project Update

The renovation work to the Bouskell Park Ice House continues to make good progress. The repairs to the structure itself are now complete and the tunnel has been rebuilt.

The final steps will be to complete the landscaping works which will include the replacement of a section of the estate railings.

A brand new door and wooden retaining structure for the mound will complete the renovation and mean that the Ice House is ready to receive visitors

## 855-04/21 Parishioners Time Inc. Local Concerns Reported to Members/Clerk

RH raised questions relating to 'The Holt' application(s), with various questions raised in relation to single house or flats possible conversion, conversion of existing buildings????

MW confirmed objections previously linked to sustainability issues, lack of facilities, infrastructure with two appeals turned down by two independent Planning Inspectors.

## 856-04/21 Audit 2020-21 Review and Approval of Annual Governance Statement

Section 1 Annual Return doc page 5 circulated to all prior to meeting

**Decision:** Acknowledged, understood and accepted. EF to forward to Internal Auditor

EF advised provisional completion date 24<sup>th</sup> May 2021 by Internal Auditor

## 857-04/21Accounts (to be paid appendix B, received appendix C)

The account detail below was presented to Full Council:

### Accounts payable

Payee	Description	Nett invoice total	VAT	Invoice total inc VAT	Cheque No:
2commune	Website hosting and emails - annual charge	£670.00	£134.00	£804.00	100321
Blaby District Council	Annual Charge litter bins/dog bins emptying	£1,111.96	£222.39	£1,334.35	100322

Approved by Full Council

.....Chair/Vice Chair @ Meeting Date.....

Caboodle Creative	Newsletter design/artwork/printing	£195.00	£39.00	£234.00	100323
Clerk	Salary and Expenses - Apr	£632.43	£0.00	£632.43	100324
Foxon Groundworks	Supply and install x 2 litter bins	£350.00	£0.00	£350.00	100325
HMRC	PAYE Apr	£116.80	£0.00	£116.80	100326
LRALC	Clerks 3 training (EF 04.03.21)	£40.00	£0.00	£40.00	100327
LRALC	LRALC and NALC membership 21-22	£273.86	£0.00	£273.86	100328
Whitehall Accountants	Payroll services/support 2021-2022	£360.00	£72.00	£432.00	100329
M Wright	3 Easter Eggs - competition prizes	£24.00	£0.00	£24.00	100330

### Payments received

<u>Received from:</u>	<u>Description</u>	
SLCC (Received March)	Refund of ILCA course fees token of goodwill/compensation	£118.80
HMRC (Received March)	VAT refund final quarter 20-21 year (Dec-Feb)	£200.50

**Accounts listing Proposed/seconded:** TE/PM **Decision:** Accepted unanimously

### 858-04/21 Correspondence Received (To be discussed appendix E and for info only F) CORRESPONDENCE – TO BE DISCUSSED (Appendix E April 2021 mtg)

Format Email/Letter	Contents
None Received	

### CORRESPONDENCE – FOR INFORMATION ONLY (Appendix F April 2021 mtg)

Format Email/Letter	Contents
None Received	

### 859-04/21 Planning Application - 21/0117/FUL- The Holt Desford Road Thurlaston Village Thurlaston

**Description:** Change of use from outbuilding (incorporating garages, greenhouse, potting shed, gym and office) to dwelling house (C3). New timber double glazed windows (Anthracite colour) and timber cedar cladding to replace garage door and new bi-fold doors to replace garage doors - details circulated to all prior to meeting.

EF also circulated a draft statement circulated to all prior to meeting following feedback received

**Proposal:** EF to amend draft statement with updated detail and content then send as soon as possible to BDC to ensure received by 5pm 21<sup>st</sup> April 2021 closing date.

**Decision:** Accepted

### 860-04/21 Planning (inc Planning Applications Appendix G) and Neighbourhood Plan PLANNING APPLICATIONS –from 09.02.2021 - 13.04.21

**Ref:** Site at Manor Farm, Enderby Road, Thurlaston

**Description:** The Developer of the site would like to apply for a name for the new business park, located next to 'Manor Farm' of 'Manor Business Park'. Comments to be made no later than 23<sup>rd</sup> March 2021.

**Decision: No Objections**

**Ref:** 20/1418/FUL, The Holt, Desford Road, Thurlaston

**Description:** Conversion and refurbishment of an existing two storey stable block to create a single dwelling.

**Decision:** No objection although points of concern and inadequate detail made.

Approved by Full Council

.....Chair/Vice Chair @ Meeting Date.....

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**Ref:** 21/173/HH, 13 Tyers Close, Thurlaston

**Description:** Single storey rear extension

**Decision:** No Objections

**Ref:** 21/021/VAR, Cross Road Service Station, Hinckley Road, Leicester Forest West

**Description:** Variation of conditions 2 and 3 attached to planning permission 17/1664/FUL to allow for amendments to proposed sales building elevations and approval of materials

**Decision:** No Objections

**CONSULTEE ONLY** outside of Thurlaston Parish

**Ref:** 20/1333/FUL, Holly House Farm, Forest Road, Huncote Leicester

**Description:** Conversion of unused brick barn and cow shed into a Doggy Daycare Centre, including outside exercise area and grooming parlour.

**Decision:** No Objections

**FVNHP** - No updates

### **861-04/21 Personnel Committee**

Meeting notes circulated to all prior to meeting advising review of Contract of Employment and Clerk's holiday entitlement and contracted hours from 11.5 to 13 hours.

**Proposed/seconded:** MW/PM

**Decision:** Accepted unanimously EH to be advised and formalise.

### **862-04/21 Exchange of Members Information**

- 1) MW requested 'Community Event' possibly first weekend in September in conjunction with the Carnival Committee following the decision of 'no carnival' again this year due to COVID 19. Marquee deposit 'held' from VE day celebrations that never happened (PH has details).

**Decision:** EF to contact Carnival Committee to propose possible joint event.

- 2) TE raised concerns over increase in dog fouling again.

MW suggested within the next TPC newsletter a consultation page to be drafted with assistance from Nick Cox 'Dog Free Zone' to be completed and returned to EF.

**Decision:** Accepted. EF to discuss with Nick Cox when next edition of newsletter due.

- 3) PM requested update on Saw Mill regarding levelling of area etc; and if a planning application has been made.

TE advised no planning application received just levelling of the area at present.

- 4) PM advised he had been approached and clarity requested relating to FVNHP as to how 'local green space designation' had been agreed by the Parish Council.

**Decision:** EF to clarify.

Updated: Email sent 21.04.2021 as follows:

Dear All

Following a question raised via Cllr Marshall at last night's Full Council meeting on behalf of a third party (unknown) please find attached a listing of:

'Designated open spaces'

'Heritage Asset Designation'

For further clarity these were not considered, designated and agreed upon by Full Council but actioned, under instruction, following a public consultation relating, specifically to the Fosse Villages Neighbourhood Plan and contained within that document.

The consultation was undertaken several years ago circa 2017-2018 so to be raising questions relating to its content now is a little 'out of date' however I trust the attached and the above answers these sufficiently.

However should any further queries arise in relation to designation of areas, sites etc, please refer all questions to myself or the person(s) to the FVNHP FULL document which is available within Blaby District Council website.

- 5) RT advised 3 new bases for the goal posts within the recreation ground were pending.
- 6) RT requested FVNHP referendum details and clarity for parishioners relating to the additional voting card are published on TPC website.

**Decision:** EF to publish information and link to BDC website

Next Scheduled Meeting(s) Calendar:

Unless the situation changes and 'social distancing' directives are reduced or removed these will be held 'virtually'

Finance Sub Committee Meeting: Tuesday 27<sup>th</sup> April 2021 at 7pm

Following removal of directives relating to social distancing/COVID 19 pandemic with effect from 7<sup>th</sup> May 2021 the following meeting will be held in publicly

Annual Parish Council meeting: Tuesday 11<sup>th</sup> May 2021 6.30pm - Chair and Clerk only present

Full Council Meeting: Tuesday 11<sup>th</sup> May 2021 at 7pm

Chair declared the meeting 'Closed' at 8.30pm

Signed:.....( Chair/Vice Chair)      Dated:.....