



THURLASTON PARISH COUNCIL

Clerk/Responsible Financial Officer: Elaine Foxon
16 Cambridge Drive, Desford, Leicestershire, LE99JB

☎ 07873 229990 Email: clerk@thurlastonparish.org.uk

Minutes of Thurlaston Parish Council Annual Meeting Held at 7pm, on 12th May 2020, 'virtually' via Zoom as published due to COVID-19 and social distancing directives.

Present: Councillors Paul Holyman (Chair), Roni Tinsley (RT) (Vice Chair), Trevor England (TE), Esther Harrison (EH), Maggie Wright (MW), Philip Marshall (PM), Elaine Foxon (EF) (Clerk/RFO)

Parishioners/Visitors Present: None

722-05/20 Election of Chair and signing of Declaration of Acceptance to Office

PH Proposed by MW, **Seconded** RT **Decision:** Accepted unanimously

723-05/20 Appointment of Vice Chair

RT Proposed by MW, **Seconded** PH **Decision:** Accepted unanimously

724-05/20 Apologies

None

725-05/20 Minutes from the Parish Council Meeting Held 14th April 2020 (Appendix A)

Proposed/seconded: RT/TE **Decision:** Accepted unanimously

726-05/20 Minutes of the Planning Committee Meeting Held 30th April 2020 (Appendix G)

Proposed/seconded: RT/TE **Decision:** Accepted unanimously

727-05/20 Request for Dispensations for Matters Where Councillors Have Disclosable Pecuniary Interests

None

728-05/20 County Councillor and/or District Councillor Report

CC - No report filed.

DC report as follows:

BDC offices remain closed with Officers working from home wherever possible to ensure priority services to businesses and residents are maintained with progression of planning applications via virtual platform.

Leicestershire County Council are planning to open some of their recycling and household waste sites on Monday 18th May 2020.

The seven County sites are Barwell, Lount, Market Harborough, Melton Mowbray, Mountsorrel, Oadby and Whetstone.

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

The 7 County sites will be open to County residents only and via a booking system. 7 days a week 9 to 5pm.

Leicester City Council will open its Gypsum Close site for five days a week, starting on Wednesday 20 May. The City Council's other site at Freeman's Common remains closed.

Social distancing will be in operation at all sites and plans will also include traffic management arrangements.

There will be restrictions to the type of items (general, green, wood and hardcore waste).

Keep up to date with plans for county waste sites by visiting

www.leicestershire.gov.uk/waste

729-05/20 Audit 2019-20 - Review and Approval of Annual Governance Statement

Annual Governance Statement reviewed with each statement addressed.

Decision: Accepted

730-05/20 Audit 2019-20 - Review and Approval of Accounting Statements

Finance Sub Committee meeting notes circulated prior to meeting to confirm thorough review undertaken with incorporating accounting statement detail circulated to all prior to meeting.

Year end overview, including year end bank reconciliation presented by RFO/Chair of Finance Sub Committee.

Decision: Accepted

731-04/20 Accounts (to be paid appendix B, received appendix C)

The account detail below was presented to Full Council:

Accounts Payable	Nett invoice total	VAT	Invoice total inc VAT	Cheque No:
<u>TPC Invoices</u>				
Blaby District Council (dog/litter bin emptying Jan-Mar 20)	£265.20	£53.05	£318.25	100256
Came & Co (ins 2020-2021)	£525.91	£0.00	£525.91	100257
ESPO (stationery)	£39.75	£7.94	£47.69	100258
Clerk (Salary and Expenses (May))	£507.35	£0.00	£507.35	100259
HMRC (PAYE May)	£110.00	£0.00	£110.00	100260
Leics & Rutland Playing Fields Ass (Membership 2020-21)	£30.00	£0.00	£30.00	100261
Monies in/Payments Received				
Precept - 1st Payment (received 24th April 2020)	£9,000.00			

Proposed/Seconded: MW/EH **Decision:** Accepted unanimously.

Comprehensive review of annual insurance premium and values via EF and Finance Sub Committee noted.

732-05/20 Correspondence Received (To be discussed appendix E and for info only F)

CORRESPONDENCE TO BE DISCUSSED (Appendix E)

Format	Contents
Email/Letter	
Annual Report	Annual report from Thurlaston Village Hall by PH

Approved by Full Council

..... Chair/Vice Chair @ Meeting Date.....

CORRESPONDENCE – FOR INFORMATION ONLY (Appendix F)

Format	Contents
Email/Letter	
None received	

733-05/20 Parishioners Time Inc. Local Concerns Reported to Members/Clerk

No questions or concerns raised received directly.

734-05/20 Standing Orders

Annual review incorporating amendment to Standing Orders following legislation relating to COVID-19 and 'virtual' meetings.

Document circulated to all prior to meeting.

Decision: Accepted unanimously

735-05/20 Appointment of Planning Committee Members

Proposed: TE (Chair), RT, PM **Decision:** Accepted unanimously
PH to attend as Chair of TPC

736-05/20 Appointment of Finance Sub Committee Members

Proposed: RT (Chair), PH, TE, Clerk/RFO, Observer PM **Decision:** Accepted unanimously

737-05/20 Appointment of Personnel Sub Committee Members

Proposed: EH (Chair), PH, TE **Decision:** Accepted unanimously

738-05/20 Community Events Sub Committee

Full Council 'agree' to Membership

Decision: Accepted unanimously, Chair to be appointed at first meeting as and when convened.

739-05/20 Appointment of Recreation Ground Sub Committee Members

Proposed: PH, TE, PM **Decision:** Accepted unanimously

740-05/20 Appointment of A Councillor as Youth Representative

Proposed: EH **Decision:** Accepted unanimously

741-05/20 Appointment of GDPR Working Group Members

Proposed: PH (Chair), EH, RT, Clerk/RFO **Decision:** Accepted unanimously

742-05/20 Appointment of Members for Representation at the Following:

- i) Thurlaston Village Hall Committee
Proposed: PH **Decision:** Accepted unanimously
- ii) Fosse Villages Neighbourhood Plan
Proposed: PH **Decision:** Accepted unanimously
- iii) LRALC as a Limited Company ALL member councils appoint one of their Councillors as the delegate to LRALC AGM
Proposed: PH **Decision:** Accepted unanimously
- iv) Heartlink (Defib): Ongoing responsibility via TPC acknowledge and recognised as part of agreement with provider.
Decision: Accepted unanimously **To Be Noted:** 'Thank you' to be recorded to Dave Tibbles for continued monitoring of the equipment and supplies.

743-05/20 Planning (inc Planning Applications Appendix G) and Neighbourhood Plan

PLANNING APPLICATIONS –from 14.04.20 - 12.05.20

Details discussed and reviewed at the Planning Committee meeting held 30th April 2020

Ref No: 20/0337/FUL, Dusty Fox Farm Earl Shilton Road Thurlaston Leicestershire

Description: Change of use of land to a mixed use of agriculture and leisure, including erection of detached building for the keeping of animals as a visitor attraction, construction of manege/riding arena and erection of brick walls, pillars and fencing

Decision: Object

See separate minute detail

Appeal:

Ref: APP/T2405/W/20/3247964, The Holt, Desford Road, Thurlaston

Description: Erection of 5 detached dwellings with associated garages and creation of a new vehicular access from Desford Road

Decision: Remains object

See separate minute detail

FVNHP

No updates at this time.

744-05/20 Exchange of Members Information

- 1) EH advised 18th May, Monday Club will be restarting 'virtually' with trial already being undertaken and proven to be successful.
- 2) EH advised there is still a 'hold' on the mowing of the Churchyard as per the decision of the Diocese. Repeated requests for a review and 'ok' to cut being made.
- 3) EH 'commendable effort' to all involved with the VE Day celebrations held in extreme circumstances.
- 4) PM updated on the flower verges as the seeds require planting before the end of May. Able to proceed under social distancing guidelines with limited Members to support.
Decision: PM/RT/PH to progress 15th - 18th May.
- 5) MW advised £500 support grant relating to COVID 19 to be received via TPC imminently.
Proposal: £250 Elephant and Castle towards the cost of community shop set up and initial support group and service, £250 to Thurlaston Village Hall due to cancelled bookings and loss of revenue.
Decision: Accepted unanimously. EF to progress with contacting Elephant and Castle to clarify costs incurred etc; and award of funds. PH to progress with Village Hall.
- 6) RT advised stakes requested for Beech Trees recently planted within Daniel Newton Wood by Bob Whelband, Tree Warden.
Decision: Purchase to be made and members to assist with installing.
- 7) PH advised monthly cost of 'zoom' £11.99 + admin/VAT £14.39 monthly cost.
Proposal: PH to purchase monthly, ongoing, with full reimbursement until social distancing requirements are reduced/removed to permit the reconvening of public meetings.
Decision: Accepted unanimously.
- 8) TE advised recent bonfires at the woodyard have been reported to BDC.

- 9) TE repeated reminder that the play equipment within the recreation ground should still not be used and notices are displayed accordingly.
- 10) EF advised annual leave 25th May - 29th May inclusive.

Next Scheduled Meeting(s) Calendar:

Unless the situation changes and 'social distancing' directives are reduced or removed these will be held 'virtually'

Full Council meeting: **TUESDAY** 16th June 2020 to be held 7pm

Chair declared the meeting 'Closed' at 8.35pm

Signed:.....(Chair/Vice Chair) Dated:.....

